



BOROUGH OF WASHINGTON

100 Belvidere Ave
Washington, NJ 07882

Dear Pet Owner:

It is that time of year again to register your dog or cat which is due in January (Jan 1st -Jan 31st). Late fees will apply as of February 1st, at \$5 per month/per animal. Animal license renewals/new pet licenses dropped off in person at Borough Hall will no longer be processed at time of drop off. The licenses will be processed at a later time and then mailed back to you.

Things needed to renew your Animal Licenses:

1. **All rabies shots need to be valid thru November of current year.**
2. **Rabies certificate must be provided** with paperwork to verify and update our records (will be returned)
3. Make your check payable to the Borough of Washington.
4. Enclose a self-addressed stamped envelope for return of new license.
5. If you are sending your information after January 31, please add late fees.
6. The Borough of Washington Animal Control Office **will not** accept any Rabies Certificates faxed or emailed. Must accompany certificate with paperwork at the time of registration.
7. Please help us keep our records up to date by informing us of any changes such as you moved or death of your pet.

Sincerely yours,
Connie Dean
Animal Licensing

*Fees:	Dog	\$15 Spayed or Neutered	Cat	\$10(Spayed or Neutered)
		\$20 Non-Spayed or Neutered		\$15 Non-Spayed or Neutered

Owner Name: _____

Pet Name: _____

Address: _____

Rabies Expiration: _____

***Late fees assessed beginning February 1st, \$5.00 per month per animal**

***Tickets (Summons) for unregistered animals will be issued after May 1st.**