

**SHADE TREE REGULAR MEETING MINUTES**  
**February 20, 2024**

Meeting Called to Order: 6:59 pm

Members in Attendance: K. Halpin, G. Pohorely, S. McDonald, M. Christie

Also in attendance: D. Butler

**Regular Meeting**

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Tuesday February 20, 2024

**APPROVAL OF MINUTES:**

A motion was made by G. Pohorely and seconded by M. Christie to approve the regular meeting minutes for December 18, 2023. S. McDonald abstained.

Ayes: 3  
Nays: 0  
Abstain: 1  
Motion Carried

**COMMUNICATIONS:** K. Halpin shared that the Management plan deadline has been extended to November of 2025.

**OLD BUSINESS:**

1. Ridgetop Terrace Trees – Shade tree clerk Constance Dean updated the commission on the status of letters to the residents on Ridgetop Terrace and has requested guidance from the Washington Borough attorney. Also reported that 9 Ridgetop Terrace has two trees tagged on the side of the property which is actually located in Washington Township. The town line goes diagonally through their property.

**NEW BUSINESS:**

1. Member appointments and election – G. Pohorely nominated D. Butler for Chairperson seconded by S. McDonald pending re-appointment by mayor and council at their March 5, 2024 council meeting.

Ayes: 4  
Nays: 0  
Abstain: 0  
Motion Carried

G. Pohorely nominated S. McDonald for Secretary seconded by M. Christie.

Ayes: 4  
Nays: 0  
Abstain: 0  
Motion Carried

2. 2024 Meeting Schedule – a motion was made by S. McDonald and seconded by G. Pohorely to approve the 2024 meeting schedule.

Ayes: 4  
Nays: 0  
Abstain: 0

3. Temporary budget for 2024 – will provide what is available after legal advertising and secretary salary.
4. 3 & 5 Lenape Trail – G. Pohorely reported that those trees are not Shade Trees but that strip of property is Boro property.
5. Arbor Day Planting for 2024 – G. Pohorely will organize and put together donation letters for local businesses and also reach out to last years volunteers to see if they would be interested in planting again this year. Discussed potential planting locations for this year.
6. Maintenance List – Added tag # 309 located at 261 Carlton Avenue and tag # 684 located in front of Gibsons Gym on Washington Ave.

### **EXECUTIVE SESSION:**

### **ADJOURNMENT:**

Motion was made by S. McDonald and seconded by G. Pohorely to adjourn the meeting at 7:50 pm.

Ayes: 4  
Nays: 0  
Abstain: 0  
Motion Carried

Constance Dean – Shade Tree Clerk