

**SHADE TREE REGULAR MEETING MINUTES**  
**September 18, 2023**

Meeting Called to Order: 7:01pm

Members in Attendance: G. Pohorely, S. McDonald, D. Butler, J. Brown, M. Christie

**Regular Meeting**

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday September 18, 2023.

**APPROVAL OF MINUTES:**

A motion was made by S. McDonald and seconded by D. Butler to approve the regular meeting minutes for August 28, 2023

Ayes: 3  
Nays: 0  
Abstain: 1  
Motion Carried

**COMMUNICATIONS:**

**OLD BUSINESS:**

1. Bids – August 2023- A motion was made by D. Butler and seconded by S. McDonald to accept the proposal from Action Tree Service with the Borough Park trees with Tag # 586 and Tag # 989 to be evaluated for the next proposal request.

Ayes: 5  
Nays: 0  
Abstain: 0  
Motion Carried

2. 2 Ridgetop Terrace – There is a five-foot stump left behind from the rest of the tree falling from storm damage. The stump has been added to the maintenance list for removal.
3. New Jersey Shade Tree Federation Conference- Discussed who would be able to attend and that the deadline to register is October 2 ,2023.

**NEW BUSINESS:**

1. 39-41 E. Church Street Tag # 993 and Tag#994 – D. Butler evaluated the two trees and suggested that they are added to the maintenance list for pruning. Overall, the two trees appear to be healthy.

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

Motion was made by D. Butler and seconded by S. McDonald to adjourn the meeting at 7:35 pm.

Ayes: 5  
Nays: 0  
Abstain: 0  
Motion Carried

Constance Dean – Shade Tree Clerk