

**SHADE TREE REGULAR MEETING MINUTES**  
**July 17, 2023**

Meeting Called to Order: 7:01 pm

Members in Attendance: K. Halpin, G. Pohorely, S. McDonald, D. Butler, J. Brown

**Regular Meeting**

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday July 17, 2023.

**APPROVAL OF MINUTES:**

A motion was made by G. Pohorely and seconded by J. Brown to approve the amended minutes for June 15, 2023.

Ayes: 4  
Nays: 0  
Abstain: 1  
Motion Carried

**COMMUNICATIONS:**

A motion was made by G. Pohorely and seconded by J. Brown to change the order of business.

Ayes: 5  
Nays: 0  
Abstain: 0  
Motion Carried

**PUBLIC APPEARANCE:**

Jesus (last name not provided) – Two shade trees located on the property at 119 Belvidere Avenue were cut down. Jesus was unaware that the trees were Shade trees until they were cut and inquired about what he has to do to replace the two trees.

K. Halpin advised him to come get a list of approved trees from the secretary Constance Dean when he is ready to plant the trees and to notify the Shade Tree Commission when and what type of trees will be planted. K. Halpin also advised that the two replacement trees are only to be maintained by the Shade Tree Commission.

**OLD BUSINESS:**

1. Midstate Tree Proposal – Due to being non-responsive to requests for paperwork to have their proposal formally accepted.

A motion was made by G. Pohorely and seconded by S. McDonald to accept another proposal from an alternate Tree company that were submitted in Spring of 2023.

Ayes: 5  
Nays: 0  
Abstain: 0  
Motion Carried

2. Grand Ave Project – K. Halpin will reach out to the Borough Engineer on a plan for the trees on Grand Avenue.
3. 22 Lambert Street – Borough Manager advised the DPW to call a tree company in to remove the tree leaning on the back of the property from the cul-de-sac of W. Warren Street.
4. Bids received in March 2023 - Need to reach out to Action Tree Service to see what the cost difference is to remove the tree at 117 Wayne instead of cabling it on their proposal submitted in March 2023. After that is received a company will be selected to do the tree work that was proposed in March 2023.
5. Pending Litigation – Discussed the recent paperwork request received from Attorney John Abromitis. Secretary Constance Dean will be submitting the documents found electronically to attorney John Abromitis and the Borough Attorney Eric Peterson with in the next couple of days.

**NEW BUSINESS:**

1. D. Butler reported that he noticed there are tree tags missing from trees and he has replaced many tags. He suggested that everyone walk through their territory and check for missing tags and replace as needed.
2. 120 Railroad Avenue – Borough Manager advised DPW to contact a tree company to come out and evaluate the tree line on the back of the property.
3. 66 Grand Avenue – add to maintenance list for removal
4. 125 McDonald Street – Tag # 424 add to maintenance list for evaluation
5. 267 W. Warren Street - Tag # 371 and Tag # 372 – homeowner claims that the trees are causing damage to his driveway. K. Halpin will return and re-evaluate the trees and driveway.
6. Maintenance List updates – Send out proposal requests to the following tree companies – Bartlett Tree Experts, Sunshine Tree & Landscape, Action Tree Service Inc, Advanced Tree Care, Precision Tree & Landscape LLC, Tree King, Lumberjacks Tree Service, Rich Tree Service and ASH Tree Care for evaluation at the following properties:

- Borough Park – 1 tree next to basketball court and tag #586 – evaluate
- 43 Alvin Sloan – trim up and evaluate Tag # 49
- 39 W. Stewart Street - remove stump
- 14 Lambert Street – evaluate Tag # 287
- 10 E. Stewart Street – remove vine and evaluate Tag # 415
- 66 Grand Avenue – removal Tag # 453
- 150 Belvidere Avenue – evaluate Tag # 524
- Veterans Park – Tag# 698 removal
- 125 McDonald Street – evaluate Tag # 424
- 48 E. Church Street – evaluate Tag # 412 and 413

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

Motion was made by S. McDonald and seconded by G. Pohorely to adjourn the meeting at 8:20 pm.

Ayes: 5

Nays: 0

Abstain: 0

Motion Carried

