

**SHADE TREE REGULAR MEETING MINUTES
SEPTEMBER 9, 2021**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, G. Pohorely, D. Butler, S. Marr, S. McDonald, J. Brown, M. Christie

Absent:

MINUTES:

Regular Meeting

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Thursday, October 14, 2021. A Motion was made by G. Pohorely and seconded by S. Marr that the minutes be approved for the meeting of September 9, 2021.

Ayes: 5, Nays: 0 Abstain: 2
Motion Carried

COMMUNICATIONS:

OLD BUSINESS:

1. 2021 NJUCF Stewardship Grant – The Shade Tree Commission received Conditional Approval for the NJUCF Stewardship Grant. Conditional Approval requires further discussion with the NJUCF to clarify aspects of the Commission’s project and determine the amount of the grant award. This grant will provide the funding for a new inventory.
2. CEU’s Update – J. Brown and M. Christie are registered to participate in the upcoming CORE training sessions. The online course opens on September 10th. This is a beneficial experience, especially for new Commissioners.
3. NJ Shade Tree Federation Conference- K. Halpin and G. Pohorely will be attending the Oct. 22nd sessions. This will provide the necessary 8 CEU’s that are required annually for approved status purposes. The preregistration fees are \$125.00 per person this year. S. Marr will be attending the League of Municipalities conferences in November for the Green Team and the Shade Tree Commission.
4. Maintenance Job Proposals – The Commissioners reviewed the proposals that were submitted. A Motion was made by S. Marr and seconded by G. Pohorely to accept Action Tree Service’s proposal with amended clarification on trimming the 1 -way section of West Stewart Street.

Ayes: 5, Nays: 0
Motion Carried

NEW BUSINESS:

1. Declining Plum Trees – S. Marr noted that there are three declining trees in the parking lot behind the Borough’s Pocket Park. The 1 Zelcova tree and 2 ornamental trees will be added to the maintenance list and reviewed at the October meeting.
2. Sidewalk Issues – K. Halpin contacted the Borough Manager regarding sidewalks that are compromised by tree roots. The town ordinance currently states that the property owner is responsible for any sidewalk repairs. Hopefully, there will be possible solutions to resolving the uneven sidewalk issues, after attending the annual Shade Tree Conference. Both K. Halpin and G. Pohorely will update their information at the November Shade Tree meeting.

ADJOURNMENT:

Hearing no further business before the Commission, it was moved by S. Marr and seconded by D. Butler that the meeting be adjourned at 8:00 p.m.

Ayes: 5, Nays: 0
Motion Carried

Respectfully submitted,

Susan Fleming