

**SHADE TREE REGULAR MEETING MINUTES
JULY 15, 2019**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, S. Marr, G. Pohorely, S. McDonald
Absent:

MINUTES:

Regular Meeting

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, July 15, 2019. A Motion was made by S. Marr and seconded by S. McDonald that minutes be approved for the meeting of June 10, 2019.

Ayes: 4, Nays: 0
Motion Carried

COMMUNICATIONS:

1. Arbor Day Newsletter: July/August 2019 – This material will be filed for future reference.
2. Tree City Bulletin: May/June 2019 Trees and Your Health – This pamphlet will be filed for future reference.
3. Trenton TreeKeepers Workshop July 20, 2019 – The Commissioners will not participate in this workshop.

OLD BUSINESS:

1. CSIP Grant Update – The State Grant Administrator, Patricia Shapella confirmed that the final planting inspection was approved. Urban & Community Forestry Assistant, Levon Bigelow was accompanied by G. Pohorely when the inspection was done on July 15th. The Commission will receive 90% of the grant funds and the remaining 10% after an additional inspection is done next year.
2. CFMP Completed Copy – Two original CFMP booklets were sent to the State for approval. The Commissioners reviewed their individual in-kind hours that will be submitted to the State Grant Administrator, Patricia Shapella. The Green Communities Grant will enable the Commission to pay for a large portion on the updated CFMP. The in-kind hours are a matching requirement for this state funding.
3. 3 Business District Tree Removals – The three dead trees are encumbered as a 2018 Shade Tree expenditure. Sunshine Tree & Landscape will remove the trees and leave

higher stumps until they can be replaced in the Fall. Since the trees are in a highly trafficked pedestrian area, they will place cones over the tall stumps as a precaution.

4. Quotes for Tree Maintenance – The Commission reviewed the proposals that were submitted. A Motion was made by S. Marr and seconded by S. McDonald to accept Sunshine Tree & Landscape's proposal contingent that they modify the elevating tree maintenance at Washington Meadows development to include the whole tree and not just the sidewalk area.

Ayes: 4, Nays: 0
Motion Carried

5. Green Communities Grant – The Borough Resolution# 2019-83 for the Grant Agreement and Arborist Consultant, Paul Cowie's Business Registration were sent to Patricia Shapella as required documents. The in-kind hours from the Commissioners will also be submitted.

NEW BUSINESS:

1. CVS Pharmacy Landscaping Plan – The Commission reviewed the Planning Board map for the future CVS. It appears that there are no plans to plant trees in the right-of-way areas. A letter will be sent to the Planning Board stating that if the plans should change, the Shade Tree Commission would like to be consulted. If necessary, a list of street trees would also be provided.

ADJOURNMENT:

Hearing no further business before the Commission, it was moved by G. Pohorely and seconded by S. McDonald that the meeting be adjourned at 8:30 p.m.

Ayes: 4, Nays: 0
Motion Carried

Respectfully submitted,

Susan Fleming