

**SHADE TREE REGULAR MEETING MINUTES
FEBRUARY 11, 2019**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, G. Pohorely, S. Marr, S. McDonald
Absent: 0

MINUTES:

Regular Meeting

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, February 11, 2019. A Motion was made by S. Marr and seconded by G. Pohorely that the minutes be approved for the meeting of January 14, 2019.

Ayes: 3, Abstain: 1
Motion Carried

COMMUNICATIONS:

1. Tree City Bulletin: January/February 2019 What is the Urban Forest - This will be filed for future reference.

OLD BUSINESS:

1. Community Forestry Management Plan - Consultant, Paul Cowie attended the February meeting to discuss the 1st draft of the Plan. Specific information was needed to complete the process of updating the CFMP. Mr. Cowie suggested that the Commission continue to be proactive in their maintenance plan and devise a planting project as future goals.
2. CSIP Grant – A letter needs to be sent to the Grant Administrator, Patricia Shapella with the invoices and expenditure report for the tree purchases and plantings. The “in kind” hours should also be included in order to receive the reimbursement check from the State. This is the final phase of the CSIP Grant. The trees and planting locations will be discussed at the March meeting to confirm that the inventory list is correct.

NEW BUSINESS:

1. Green Communities Grant – K. Halpin applied for the grant to receive funding to update the Community Forestry Management Plan. This will allow the Commission to spend only a portion of their budget for the update. The pending application acceptance will be discussed at the March meeting.

ADJOURNMENT:

Hearing no further business before the Commission, it was moved by S. McDonald and seconded by G. Pohorely that the meeting be adjourned at 8:45 p.m.

Ayes: 4, Nays: 0
Motion Carried

Respectfully submitted,

Susan Fleming