

**SHADE TREE REGULAR MEETING MINUTES
NOVEMBER 5, 2018**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, S. McDonald, G. Pohorely, S. Marr
Absent: 0

MINUTES:

Regular Meeting

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Tuesday, December 10, 2018. A Motion was made by S. Marr and seconded by G. Pohorely that the minutes be approved for the meeting of November 5, 2018.

Ayes: 4, Nays: 0
Motion Carried

COMMUNICATIONS:

1. Tree City USA Bulletin: 2018 Annual Report – This report will be filed for future reference.

OLD BUSINESS:

1. CSIP Grant - A Japanese Lilac was planted at 92 Carlton Avenue from the remaining grant funds. G. Pohorely will indicate the adjusted total in the grant report.
2. 17 Lambert Street - Borough Code Enforcement Officer, Matt Lopez contacted TruGreen lawn service to get a list of the chemical treatments used on the property. TruGreen responded promptly to Mr. Lopez’s request and sent a detailed account of their interaction with the homeowners at 17 Lambert St. The extensive report will be attached to the minutes for reference. The Shade Tree Commission will continue to discuss this issue until it is resolved.
3. Quotes for Job Maintenance – The Commission sent quote requests for the next maintenance work in town. The following areas that need attention are: 123 Harding Dr., 134 Sunrise Terrace, 12 Hillcrest Ave., 118 Wayne St., 21 Presidential Dr., 345 Belvidere Ave., 84 Alvin Sloan Ave., 338 N. Prospect St., 300 Belvidere Ave., and 3 trees on Lower Park Dr. The maintenance at these locations range from evaluating the trees’ condition, tree removals and stump removals. After reviewing the submitted quotes, a Motion was made by S. Marr and seconded by S. McDonald to hire Action Tree Service, pending modifications, to do the next maintenance work in the Borough.

Ayes: 4, Nays: 0
Motion Carried

4. Action Tree Service – Tree Maintenance work in the Borough was completed at the following location: Borough Park tree removal by the splash pad, trees pruned at 118 North Prospect St., 58 Youmans Ave., 196 Belvidere Ave. Street trees on Carlton Ave., Belvidere Ave., and the 1-way section of West Stewart St. were elevated for safe pedestrian and vehicle passage. No further action needed at this time.
5. 102 Lenape Trail – Homeowner’s requested a tree evaluation. G. Pohorely visited the location and determined that there are branches growing over the electrical boxes but the tree appears to be healthy. K. Halpin suggested that the location be added to the maintenance list for a professional evaluation. A letter will be sent to the property owners.

NEW BUSINESS:

1. 2019 Budget Worksheet – The Commission discussed the projected Shade Tree budget for next year and agreed to request an additional \$1,000.00 to their existing allowance. Due to increased tree maintenance and the Shade Tree Commission’s proactive goals, it would be beneficial increase.
2. 2018 Remaining Budget – The Commission discussed 3 trees that need replacement in the downtown business district. Quotes will be sent for the removal of the existing trees/stumps and the purchase of (3) Chanticleer Pear, columnar trees. The submitted quotes will be reviewed at the December 10th Shade Tree meeting.
3. Joint Meeting with Council Regarding Grand Avenue Streetscape – The Shade Tree Commission was invited to attend the November 8th Council meeting since it pertains to the removal and replacement of street trees.

ADJOURNMENT:

Hearing no further business before the Commission, it was moved by S. McDonald and seconded by S. Marr that the meeting be adjourned at 8:00 p.m.

Ayes: 4, Nays: 0
Motion Carried

Respectfully submitted,

Susan Fleming