

SHADE TREE REGULAR MEETING MINUTES
January 8, 2018

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, G. Pohorely, S. McDonald
Absent: S. Marr

MINUTES:

Regular Meeting

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, January 8, 2018. A Motion was made by G. Pohorely and seconded by K. Halpin that the minutes be approved for the meeting of November 13, 2017.

Ayes: 2, Abstain: 1
Motion Carried

A Motion was made by G. Pohorely and seconded by S. McDonald that the minutes be approved for the meeting of December 19, 2017.

Ayes: 3, Nays: 0
Motion Carried

NOMINATIONS AND ELECTIONS:

The following appointments were made for the year 2018:

A Motion was made by Commissioner S. McDonald, and seconded by Commissioner G. Pohorely that Kathy Halpin be named Chairman.

Ayes: 3, Nays: 0
Motion Carried

A Motion was made by Commissioner K. Halpin, and seconded by Commissioner S. McDonald that Gary Pohorely be named Secretary

Ayes: 3, Nays: 0
Motion Carried

THE SLATE OF OFFICERS FOR 2018:

Kathy Halpin, Chairman
Gary Pohorely, Secretary

2018 SHADE TREE MEETING SCHEDULE:

January 8, 2018
February 12, 2018
March 12, 2018
April 9, 2018
May 14, 2018
June 11, 2018
September 10, 2018
October 1, 2018
November 5, 2018
December 10, 2018

COMMUNICATIONS:

1. Spanner Tree & Shrub Care – Pamphlet with advertised services. This will be filed for future reference.
2. Countryside Landscaping & Tree Experts – Professional tree service business card to be filed for future reference.

OLD BUSINESS:

1. Tree City Recertification Application – This reapplication for 2018 was submitted electronically by the deadline. The Shade Tree Commission's status with Tree City USA should be confirmed by the February meeting.
2. Golden Rain Tree Replacement – Tim Terry replaced the damaged Golden Rain tree in the downtown business districts. The cost was expended from 2016 funds that were encumbered at the end of that year. The DPW will water the newly planted tree for the necessary length of time.
3. CSIP Grant – There are no new developments with the grant at this time. This topic will be revisited at the February Shade Tree meeting.
4. 17 Lambert St. – The homeowners replaced the (2) trees in the right-of-way area with suitable size street trees. K. Halpin noted that 1 tree is a Zelkova. The inventory list will be updated for this address when both trees are identified. There is no further action to be taken.

NEW BUSINESS:

1. 3 Alvin Sloan Ave. – Homeowner (Cris Casella) reported a fallen limb from Christmas Day. The owner requested that the limb be removed and that the health of the tree be evaluated. The DPW removed the debris which the owner had relocated from the sidewalk to the edge of the yard. The tree was not evaluated but will be discussed at the February Shade Tree meeting.
2. Annual Accomplishment Report – K. Halpin will prepare this report before the February 15th deadline. This can be submitted online through the New Jersey Forestry website.

3. 1 Alvin Sloan Ave. – Homeowner (Rafael Velazquez) requested documentation regarding four right-of-way trees that were trimmed. A letter was sent to the owner explaining how a location is placed on the Shade Tree Commission’s maintenance list. The information provided was related to Mr. Velazquez’s particular circumstance. A Shade Tree Commissioner recommended tree maintenance to be done at this address. No further action is needed at this time.

ADJOURNMENT:

Hearing no further business before the Commission, it was moved by S. McDonald and seconded by G. Pohorely that the meeting be adjourned at 7:45 p.m.

Ayes: 3, Nays: 0
Motion Carried

Respectfully submitted,

Susan Fleming