

**SHADE TREE REGULAR MEETING MINUTES  
NOVEMBER 14, 2016**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, G. Pohorely, S. Marr  
Absent:

**MINUTES:**

**Regular Meeting**

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, November 14, 2016. A Motion was made by G. Pohorely and seconded by S. Marr that the minutes be approved for the meeting of October 17, 2016.

Ayes: 3, Nays: 0  
Motion Carried

**COMMUNICATIONS:**

1. Arbor Day Newsletter – November/December 2016 will be filed for future reference.

**OLD BUSINESS:**

1. CSIP Grant - The Commissioners are reviewing a list of locations that will be designated for new trees. The CSIP Grant Agreement has been implemented by the State Grant Administrator and the Tree Planting & Maintenance Plan needs to be submitted within the next six months. The Commission will focus on this stage of the grant after their reorganization meeting in January.
2. 17 Lambert Street – Property Owners (Patrick Hodgskin & Salvacion Diaz) had (2) dead trees in the right-of-way area replaced by their landscaper. The Commission observed that the replacement trees were not the required 3” caliber in diameter. The original trees were planted approximately 10 years ago when the housing development was completed. A letter to the homeowners was sent on November 14<sup>th</sup> stating that the existing trees need to be replaced with comparable street trees. It was noted that they should forward the letter to the landscaper who originally replaced them. There has been no response from the property owners at this time.
3. New Jersey Tree Foundation and Public Service Electric & Gas – G. Pohorely attended the free seminar on November 4<sup>th</sup> entitled “Planting the Right Tree in the Right Place, the Right Way”. Aside from earning the 3 CEU’s that completed the Commission’s annual requirement, it was also a valuable learning experience. One of the topics included an update on the Emerald Ash Borer, which will eventually destroy all ash trees in the near future. There are approximately 59 Ash trees on the Borough’s street tree

inventory list. G. Pohorely suggested that the Commission educate the Borough Council regarding the option of replacing or preventative treatment of this species.

4. Tree City Recertification - S. Marr will be preparing the Tree City Recertification application that is due by 12/31/16. The Washington Borough Shade Tree Commission has been a Tree City USA member for 16 years. One of the benefits of this program is to increase awareness of the many social, economic, and environmental benefits urban forestry provides.
5. 99 Youmans Avenue - Sunshine Tree & Landscape has delayed the removal of the Silver Maple due to a guide wire that is attached to the tree. JCP&L has been notified and will reroute the wire, so the tree can be removed without concern.

#### **NEW BUSINESS:**

1. Remaining 2016 Shade Tree Commission Budget – The Commission discussed the residual expenditures and suggested purchasing a suitable tape measure and possible gators for watering newly planted trees. Since the decision was not confirmed, this topic will be revisited before the end of the year.

#### **ADJOURNMENT:**

Hearing no further business before the Commission, it was moved by S. Marr and seconded by G. Pohorely that the meeting be adjourned at 7:40 p.m.

Ayes: 3, Nays: 0  
Motion Carried

Respectfully submitted,

Susan Fleming