

**SHADE TREE REGULAR MEETING MINUTES
SEPTEMBER 1, 2016**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, G. Pohorely, S. Marr
Absent:

MINUTES:

Regular Meeting

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, September 1, 2016. A Motion was made by S. Marr and seconded by G. Pohorely that the amended minutes be approved for the meeting of June 13, 2016.

Ayes: 3, Nays: 0
Motion Carried

COMMUNICATIONS:

1. Arbor Day Newsletter – July/August 2016, Tree City USA Bulletin #18 - Tree City USA Growth Award and Tree City Bulletin #19 - How to Select and Plant a Tree will be filed for future reference.

OLD BUSINESS:

1. 17 Lambert Street – Property Owners (Patrick Hodgskin & Salvacion Diaz) have (2) dead trees in the right-of-way area. The Commission inquired about the coincidence regarding two trees declining on their property. The homeowner’s landscaping service had inadvertently used a treatment that effected their trees and shrubs. The landscaper plans to replace the dead trees at his own expense. The Commission provided a list of street trees to the homeowners. This was to ensure that the replacements are a suitable choice. There is no further action at this time.
2. Proposals for Tree Maintenance Work – The Commission reviewed the maintenance proposals that were submitted for multiple locations throughout town. A motion was made by S. Marr and seconded by G. Pohorely to hire Sunshine Tree & Landscape. A requisition will be generated to cover the 16 tree removals and trimming.

Ayes: 3, Nays: 0
Motion Carried

3. Community Stewardship Incentive Program (CSIP) Grant – G. Pohorely reported that the Commission was awarded the State grant (\$16,200) for planting trees. The Commissioners will meet on September 27th to discuss the aspects of the grant. No further action will be taken at this time.

NEW BUSINESS:

1. New Jersey Tree Foundation and Public Service Electric & Gas – K. Halpin and S. Marr attended the July 21 program “Planting the Right Tree in the Right Place, the Right Way”. Both Commissioners earned (3) Continuing Education Units each.
2. Washington Borough Park – A Silver Maple inside the pool fence suffered storm damage. Sunshine Tree & Landscape trimmed the sections of the tree that were damaged. However, they recommended that the tree be removed, since the unstable condition has left it leaning inwards toward the pool area. The Recreation Commission will get quotes for the removal, since it is not considered a Shade Tree budget line item. No further action will be taken at this time.

ADJOURNMENT:

Hearing no further business before the Commission, it was moved by S. Marr and seconded by G. Pohorely that the meeting be adjourned at 8:00 p.m.

Ayes: 3, Nays: 0
Motion Carried

Respectfully submitted,

Susan Fleming