

**SHADE TREE REGULAR MEETING MINUTES  
FEBRUARY 8, 2016**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, G. Pohorely, S. Marr  
Absent:

**MINUTES:**

**Regular Meeting**

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, February 8, 2016. A Motion was made by G. Pohorely and seconded by S. Marr that the minutes be approved for the meeting of January 11, 2016.

Ayes: 3, Nays: 0  
Motion Carried

**COMMUNICATIONS:**

**OLD BUSINESS:**

1. Tree City Recertification Application - The New Jersey State Forester, Carrie Sargeant confirmed that Washington Borough Shade Tree Commission has been approved for recertification in 2016.
2. Maintenance Quotes for 3 Locations - The Shade Tree Commissioners reviewed the proposals for maintenance at 25 North Pickel Avenue, 262 West Warren Street and 35 Youmans Avenue. A motion was made by G. Pohorely and seconded by K. Halpin to hire Action Tree Service, Inc. A requisition will be generated to cover 5 tree and stump removals.

Ayes: 3, Nays: 0  
Motion Carried

3. Arbor Day Seedling Order – S. Marr will be preparing the Arbor Day Acknowledgement which is scheduled for April 22, 2016 at Taylor Street Elementary School. A motion was made by S. Marr and seconded by G. Pohorely to purchase 1 pack of 98 tube seedlings to distribute among the kindergarten students in celebration of Arbor Day.

Ayes: 3, Nays: 0  
Motion Carried

## **NEW BUSINESS:**

1. 40 Broad Street- Property Owner (David Alleger) requested maintenance on a Hackberry tree in the r.o.w area of the property. G. Pohorely visited the area and determined that it is a healthy tree. However, some branches extend into the overhead wires. K. Halpin commented that Lewis Tree Service, on behalf of JCP&L had just completed trimming throughout the town in December. Therefore, the branches are not a hazard to the overhead electrical wires. It was determined that the tree should not be removed but will be added to the maintenance list for future reference. It does not appear to be a potential hazard. A letter will be sent to the owner regarding this outcome.
2. 2015 Accomplishment Report - K. Halpin prepared the annual report for the State Forestry Service. A brief narrative was attached to the cover page reviewing the Shade Tree Commission's accomplishments and obstacles throughout the year. The Status Report results showed that the Washington Borough Shade Tree Commission is in compliance with the four necessary requirements of the New Jersey Shade Tree and Community Forestry Assistance Act. This Act provides liability protection to the Borough of Washington.
3. 2016 Tree Recovery Program – The New Jersey State Forestry Service provided applications for 2,000 free seedlings. This tree recovery program is to help replace trees lost in Super-storm Sandy. The Commission decided against this campaign due to the lack of space to plant the young seedlings until they are mature enough to be relocated. No further action will be taken at this time.

## **ADJOURNMENT:**

Hearing no further business before the Commission, it was moved by G. Pohorely and seconded by S. Marr that the meeting be adjourned at 7:45 p.m.

Ayes: 3, Nays: 0  
Motion Carried

Respectfully submitted,

Susan Fleming