

**SHADE TREE REGULAR MEETING MINUTES  
NOVEMBER 9, 2015**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, S. Marr, G. Pohorely  
Absent:

**MINUTES:**

**Regular Meeting**

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, November 9, 2015. A Motion was made by S. Marr and seconded by G. Pohorely that the minutes be approved for the meeting of October 14, 2015.

Ayes: 3, Nays: 0  
Motion Carried

**COMMUNICATIONS:**

1. Tree City USA Bulletin #7 How To Save Trees During Construction -This will be filed for future references.

**OLD BUSINESS:**

1. NJ Shade Trade Conference – S. Marr and G. Pohorely attended the annual conference on October 24<sup>th</sup> in Atlantic City. Both Commissioners commented that some of the topics were not relevant to our municipality. The 8 CEU’s were achieved in order to maintain Approved Status under the NJ Shade Tree and Community Forestry Assistance Act for insurance purposes. S. Marr suggested that the Commission explore other less expensive courses to acquire the continuing education units. K. Halpin noted that a major part of the conferences is networking with the guest speakers and fellow attendees.
2. 304 North Prospect Street – There is no additional information at this time regarding 2 trees being planted by Penny Toss Farms.
3. 262 West Warren Street – Lewis Tree Service has determined that they are not removing the tree at this location. They only trimmed the sections that interfered with the power lines, since they work for JCP&L. The Norway Maple was evaluated by a professional tree service and recommended that it be removed. A letter will be sent to the homeowner with this information.
4. Quotes for 67 McDonald Street and Downtown Business District – The quotes for the tree removal at 67 McDonald St. and trimming the Golden Rain Trees in the Downtown area were reviewed by the Commission. A motion was made by S. Marr and seconded by G. Pohorely to hire Sunshine Tree & Landscape to maintain these locations. This is the last expenditure of 2015 for the Shade Tree Commission’s budget.

Ayes: 3, Nays: 0  
Motion Carried

5. 136 West Washington Avenue – Property Owner (Mark DeVoe) requested to have 2 trees in the r.o.w. area evaluated for trimming or removal. Since this property is located along Route 57, the mature trees in the r.o.w. are maintained by the Dept. of Transportation. Mr. DeVoe was provided a contact person at the DOT for his request. As a result, the 2 Maple trees were removed from the front of his property along Route 57.
6. 35 Youmans Avenue Evaluation – G. Pohorely visited the location and observed that the branches of the Norway Maple extend to the house. This is partially due to the fact that the tree is too large for the small front yard. G. Pohorely did not consider this tree to be a potential hazard. It was recommended that it should be trimmed when funds are available next year. The owners are still concerned about any liability if it does any damage to their home or the neighbor's house. K. Halpin suggested that it be evaluated by a professional tree service in order to provide the homeowner's with some expert advice.

### **NEW BUSINESS:**

1. JCP&L Removals – Lewis Tree Service is currently trimming branches that are interfering with any electrical wiring. This maintenance is routinely done every 5 years at no expense to the town. A representative for Lewis Tree Service has notified the Shade Tree Commission of trees that needed to be removed due to their potentially hazardous condition for JCP&L service. These locations are as listed:
  - 129 N. Prospect Street/Carlton Avenue
  - 220 W. Washington Avenue-back property on Church Street
  - 3 Terrace Street- off of Washington Avenue
2. Tree City USA Application for Recertification – S. Marr will be preparing this application before the December 31, 2015 deadline.

Hearing no further business before the Commission, it was moved by S. Marr and seconded by G. Pohorely that the meeting be adjourned at 7:30 p.m.

Ayes: 3, Nays: 0  
Motion Carried

Respectfully submitted,

Susan Fleming