

**SHADE TREE REGULAR MEETING MINUTES
OCTOBER 14, 2015**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, S. Marr, G. Pohorely
Absent:

MINUTES:

Regular Meeting

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, October 14, 2015. A Motion was made by S. Marr and seconded by G. Pohorely that the minutes be approved for the meeting of September 21, 2015.

Ayes: 3, Nays: 0
Motion Carried

COMMUNICATIONS:

1. Tree City Bulletin 2015 Annual Report - This will be filed for future references
2. Arbor Day September/October 2015 Pamphlet - This will be filed for future reference

OLD BUSINESS:

1. 12 Hillcrest Avenue - This corner location has 2 issues. G. Pohorely visited the area and determined that a Silver Maple should be placed on the maintenance list for trimming. However, a declining Norway Maple located on an adjacent property should be removed. A letter will go out to the owner’s daughter at 12 Hillcrest Ave (Susan Wadnik) stating that their tree will be maintained when additional funds are available.
2. NJ Shade Trade Conference – S. Marr and G. Pohorely will be attending the annual conference on October 24th in Atlantic City. Registration for the two Commissioners is \$110.00 each.
3. 304 North Prospect Street – K. Halpin is waiting for a response from Tim Terry at Penny Toss Farms to determine if two ornamental trees will be planted at this location. This is a donation from Mr. Terry that was planned from last year. There are other locations that are also designated for replacement trees, depending on Mr. Terry’s inventory.
4. 262 West Warren Street – Lewis Tree Service may trim a right-of-way tree since it interferes with the power lines. If Lewis Tree Service’s forester determines that the condition of the tree is a hazard to the power lines, JCP&L may remove the entire tree.

However, they will take away the branches but not the trunk or larger limbs. Lewis Tree Service will be in the area until the end of the year. There is no further information at this time.

NEW BUSINESS:

1. 67 McDonald Street- Homeowner (Maura Vail) expressed concern about a tree near her property. It has fallen branches and appears to be dying. K. Halpin visited the location and recommended that the tree be removed. It is dead and a potential hazard. Quotes will be requested for its removal and discussed at the November 9th meeting.
2. 218 Belvidere Avenue- Homeowner (Maureen Hammond) requested to have 2 trees trimmed in the back of her property. The trees border on Cleveland Street. K.Halpin visited the location and determined that they are not in the right-of-way area. The homeowner was contacted and informed that any maintenance was their responsibility.
3. North Pickel Ave. Homeowner (Karen Burke) requested to have 3 r.o.w. trees evaluated. S. Marr visited the location and commented that the trees appear to have some ulcers and need to be trimmed. This location will be added to the maintenance list. The homeowner will be informed of this update.
5. 49 State Street – Homeowner (Carol King-Archibald) requested to have a tree in the right-of-way trimmed. This location is already on the maintenance list. It is not a hazardous situation and needs to be reviewed again when there is additional funds in next year’s budget.
6. 136 West Washington Avenue- Property owner (Mark DeVoe) requested to have 2 trees in the r.o.w. area be evaluated for trimming or removal. This location is maintained by the Department of Transportation since Route 57 is a State roadway. The property owner was provided with the contact number of the DOT to discuss this issue.
7. Maintenance in the Downtown Business District – K. Halpin recommended that the Golden Rain trees along the downtown business area be trimmed for pedestrian safety. Quotes will be requested and discussed at the November 9th meeting.

Hearing no further business before the Commission, it was moved by S. Marr and seconded by G. Pohorely that the meeting be adjourned at 7:30 p.m.

Ayes: 3, Nays: 0
Motion Carried

Respectfully submitted,

Susan Fleming