

**SHADE TREE REGULAR MEETING MINUTES  
SEPTEMBER 21, 2015**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, S. Marr, G. Pohorely  
Absent:

**MINUTES:**

**Regular Meeting**

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, September 21, 2015. A Motion was made by S. Marr and seconded by majority of members present that the minutes be approved for the meeting of July 22, 2015.

Ayes: 2, Nays: 0  
Motion Carried

**COMMUNICATIONS:**

1. Tree City Bulletin #14 How To Kill a Tree – This will be filed for future references
2. Lewis Tree Service announcement that they will be trimming for JCP&L will be filed for any future contact information.

**OLD BUSINESS:**

1. Grand Avenue and Presidential Avenue Maintenance - Sunshine Tree and Landscape has completed the contracted maintenance at the following locations:  
Removals at 13 & 25 Grand Avenue, 57 W. Stewart St., 20 & 32 Presidential Dr. and a tree at the intersection of Presidential and Taft Terrace. Three trees were also removed at 23 Valley View Terrace. Street trees on Grand Ave and Presidential Drive were also elevated for pedestrian and vehicle traffic. The vendor has been paid on Purchase Order #1500750
2. 200 West Warren Street - A Sycamore tree at 200 West Warren Street had storm damage which resulted in the tree being removed. After trimming a large limb that had snapped, it left the tree unstable. The vendor was paid on Purchase Order #1500752.
3. Green Communities Grant – The State Forestry Service sent the \$3,000.00 Green Communities Grant check that was awarded to the Shade Tree Commission. This was beneficial in updating the Community Forestry Management Plan.

## **NEW BUSINESS:**

1. 35 Youmans Avenue – Property Owner (Heather Savacool) expressed concern about a r.o.w. tree. G. Pohorely visited the location and reported that the Norway Maple is slightly overhanging the home. However, it appears to be a healthy tree which may need some degree of trimming. It was recommended to have it professionally evaluated. It will be placed on the maintenance list and the property owner will be notified of this update.
2. 12 Hillcrest Avenue – Property owner’s daughter requested a tree be evaluated due to fallen branches. G. Pohorely visited the location and reported that there are two trees on the property. Gary will provide pictures at the October meeting to further discuss this issue. There will be no action taken at this time.
3. NJ Shade Tree Federation Annual Conference – G. Pohorely and S. Marr will be attending the October 24<sup>th</sup> sessions in Atlantic City. It is necessary to obtain the 8 CEU credits to maintain Approved Status under the Community Forestry Assistance Act.
4. United Methodist Church – Trees have damaged the sidewalk in front of the church and the Commission received a written request to repair them. K. Halpin recommended that a letter and a copy of the Borough’s Ordinance be sent to the Methodist Church. Ordinance #75-19 Article IV states that the property owner is responsible for sidewalk repairs within their property lines.
5. Email request to remove a dying tree at the location between Sunrise Terrace and Flower Avenue. S. Marr visited the location and reported that it was an approximately 40’ tall Oak tree with a good canopy. The Commission recently had Sunrise Terrace maintained by a professional tree service. It was recommended that this location be placed on the maintenance list for an evaluation. No further action will be taken at this time.
6. 2016 Budget Worksheets - The Commission unanimously agreed to request an additional \$2,000.00 for next year’s budget. Due to the fact that there are numerous locations throughout the Borough that need maintenance. A copy of the Shade Tree Commission’s maintenance list and a brief narrative will be attached to the budget request.

## **ADJOURNMENT:**

Hearing no further business before the Commission, it was moved by S. Marr and seconded by G. Pohorely that the meeting be adjourned at 7:30 p.m.

Ayes: 3, Nays: 0  
Motion Carried

Respectfully submitted,

Susan Fleming