

**SHADE TREE REGULAR MEETING MINUTES
FEBRUARY 11, 2015**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, G. Pohorely, S. Marr, M. Marotta
Absent:

MINUTES:

Regular Meeting

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Wednesday, February 11, 2015. A Motion was made by S. Marr and seconded by G. Pohorely that the minutes be approved for the meeting of January 5, 2015.

Ayes: 3, Nays: 0
Motion Carried

COMMUNICATIONS:

1. Spanner Tree & Shrub Care promotional advertisement will be filed for future reference.
2. Tree City Bulletin #10 Plant Trees for America will be filed with Tree City Bulletins
3. Arbor Day Newsletter for January/February 2015 will be filed with similar references.
4. NJ Shade Tree Federation Membership cards were distributed to Shade Tree Commissioners.

OLD BUSINESS:

1. 2014 Annual Accomplishment Report- K. Halpin prepared the annual report and it was completed by the February 15, 2015 deadline. It was noted that the Commission requires additional funds to institute a planned maintenance schedule for trimming.
2. 99 Youmans Avenue- Property Owner (Agnieszka Marszalek) requested a r.o.w. tree be trimmed. G. Pohorely visited the location and reported some tall branches extending over the road. It did not appear to be a hazard to the roadway or any electric lines. It was suggested that the address be placed on the 2015 Maintenance List for future trimming. A letter will be sent to the owner stating the Commission’s response.
3. 111 West Warren Street – Property Owner (Susanne Kenney) requested that a tree in the r.o.w area be trimmed. K. Halpin visited the location and noted some scars on the trunk and suggested that the tree be evaluated by a professional tree service. Aside from that observation, the tree appears to be healthy. This address will be added to the 2015 Maintenance List for further evaluation. A letter will be sent to the homeowner stating the Commission’s recommendation.

NEW BUSINESS:

1. New Shade Tree Commissioner – Mark Marotta was appointed to the Shade Tree Commission by Washington Borough Council according to Resolution #29-2015. Mr. Marotta signed the Shade Tree Commission's Oath of Allegiance at the Shade Tree meeting. His term will expire on 12/31/2018.
2. 3 Hann Terrace - Property Owner (Buchra AL Dakkak) intends to remove 3 trees near her driveway. Ms.AL Dakkak would like to confirm that the trees do not belong to the town. G. Pohorely visited the location and did not see any trees in the r.o.w. area. The property only has some shrubs within the property line. There is no action needed except to inform the owner that there are no town trees in front of her property.

ADJOURNMENT:

Hearing no further business before the Commission, it was moved by G. Pohorely and seconded by S. Marr that the meeting be adjourned at 7:45 p.m.

Ayes: 3, Nays: 0
Motion Carried

Respectfully submitted,

Susan Fleming