

**SHADE TREE REGULAR MEETING MINUTES  
OCTOBER 6, 2014**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, G. Pohorely, S. Marr

Absent:

**MINUTES:**

**Regular Meeting**

The Washington Borough Shade Tree Commission Meeting was called to order and the "Open Public Meetings Act" read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, October 6, 2014. A Motion was made by G. Pohorely and seconded by S. Marr that the minutes be approved for the meeting of September 8, 2014.

**COMMUNICATIONS:**

**OLD BUSINESS:**

1. Community Forestry Management Plan - Consultant, Paul Cowie emailed Draft #3 for the final approval. Mr. Cowie requested that the updated ordinances be emailed to him, so they can be added to the revised Community Forestry Management Plan.
2. Shade Tree Annual Conference in Cherry Hill, NJ. - The conference on October 25<sup>th</sup> will be attended by Suzanne Marr and Gary Pohorely. The needed (8) CEU credits will be achieved to maintain Approved Status requirement under the NJ Shade Tree and Community Forestry Assistance Act.
3. 6 North Prospect St. - The new owner (Laurie Fitting) is concerned about the split tree in the r.o.w. area of the property. K. Halpin confirmed that our local tree consultant, Jeremy Summitt will evaluate the tree for the Commission. Sunshine Tree and Landscape was also requested to provide a free assessment of the Maple Tree.
4. Penny Toss Farm Plantings - Proprietor, Tim Terry plans on planting the trees from his nursery after a hard frost has occurred. The locations will be discussed at the November Shade Tree Commission meeting.

**NEW BUSINESS:**

1. Remaining Funds in the 2014 Budget- The updated balance on the Shade Tree Commission's 2014 budget is approximately \$817.00. The Commission planned to remove the tree at 138 Broad Street since a fallen limb left the tree unstable. However, the remaining funds are not enough to cover the cost of the estimated \$1,200.00 for the removal. K. Halpin suggested that a letter be sent to the Mayor & Council about the insufficient amount of funds

in the remaining Shade Tree budget. A list of the 2014 Maintenance List should accompany the letter to exemplify the amount of work that needs to be done throughout the town.

2. 136 Sunrise Terrace – Homeowner (Ken Dreher) recently had a tree removed by the Shade Tree Commission. Mr. Dreher was not pleased with the root grindings that were left when the tree removal was done. He was not aware that it was his responsibility to clean up the excess and reseed the area. S. Marr replied that that she will contact the property owner and relay the standard maintenance procedure to him.
3. 76 Flower Avenue- The new owners removed a healthy tree in the r.o.w. area without consulting the Shade Tree Commission. A letter was sent to the homeowners on June 17, 2014 to alert them about violating the Shade Tree Ordinance. The owners have not responded to the Shade Tree’s correspondence. The Washington Borough Code Enforcement Officer will be notified to proceed with the violation.

**ADJOURNMENT:**

Hearing no further business before the Commission, it was moved by G. Pohorely and seconded by S. Marr that the meeting be adjourned at 8:00 p.m.

Ayes: 3, Nays: 0  
Motion Carried

Respectfully submitted,

Susan Fleming