

**SHADE TREE REGULAR MEETING MINUTES
SEPTEMBER 8, 2014**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, G. Pohorely, S. Marr
Absent:

MINUTES:

Regular Meeting

The Washington Borough Shade Tree Commission Meeting was called to order and the "Open Public Meetings Act" read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, September 8, 2014. A Motion was made by G. Pohorely and seconded by S. Marr that the minutes be approved for the meeting of July 9, 2014.

COMMUNICATIONS:

OLD BUSINESS:

1. Sunrise Terrace and the Borough Park Maintenance - Sunshine Tree & Landscape completed the maintenance work for two major areas in the Borough. Eight declining trees were removed from the Borough Park and two were removed from Sunrise Terrace. There were also numerous trees that were trimmed in both locations. The Borough's Tree Inventory list will be updated to reflect these changes.
2. Community Forestry Management Plan - The Final Draft should be completed by the October's Shade Tree Commission meeting. A message has been left for consultant, Paul Cowie to confirm the status on the revised CFMP.
3. 36 Grand Avenue - Property Owner (Dan Aron) requested a tree to be trimmed back in April 2014. G. Pohorely reported that Mr. Aron had the tree trimmed at his own expense. This location will be removed from the Shade Tree Maintenance List.

NEW BUSINESS:

1. 55 Carlton Ave. - Property Owner (John Maguire) and his neighbor (Arthur Havrilla) attended the September 8th meeting. They are concerned about the raised sidewalks in front of their properties. The issue occurred when the sidewalks were replaced during a streetscape project on Carlton Avenue. The town engineer at the time (Bob Miller) had street trees planted between the curb & sidewalk but did not allow enough space for future growth. As a result, the tree roots have been causing the sidewalks to lift and become very uneven for pedestrians. K. Halpin told Mr. Maguire & Mr. Havrilla that the Borough Manager was given a name of a reputable company that can correct this issue. Mr. Maguire is concerned about any liability until this

matter is resolved. K. Halpin reassured Mr. Maguire & Mr. Havrilla that they will be updated on the status of the sidewalk repair.

2. 6 North Prospect St. - A report of 2 trees that appear to be a safety issue was referred to the Shade Tree Commission. G. Pohorely visited the location and determined that 1 tree appeared to be a healthy species and the other was noted to have a split. K. Halpin suggested that the Commission's resident tree expert, Jeremy Summit evaluate the (1) tree. This location will be added to the 2014 Maintenance List depending on the outcome of Mr. Summitt's recommendation.
3. 49 State Street – Property Owner (Carol King Archibald) requested a tree in the r.o.w. area to be trimmed. K. Halpin agreed to have this tree added to the 2014 Maintenance List.
4. 23 Valley View Terrace – Property Owner (Donna Stackhouse) reported 3 declining spruce trees that need removal. S. Marr visited the location and agreed that these trees are dying and should be removed. A letter will be sent to the property owner stating that the trees will be removed, depending on the amount of funds available in the Shade Tree's remaining 2014 budget.
5. Shade Tree Annual Conference - The annual conference will be attended by S. Marr & G. Pohorely will obtain the CEU requirements for this year. The workshop in \$110.00 for each Commissioner for the (1) day session.

ADJOURNMENT:

Hearing no further business before the Commission, it was moved by G. Pohorely and seconded by S. Marr that the meeting be adjourned at 8:00 p.m.

Ayes: 3, Nays: 0
Motion Carried

Respectfully submitted,

Susan Fleming