

**SHADE TREE REGULAR MEETING MINUTES  
MARCH 10, 2014**

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, G. Pohorely, S. Marr  
Absent:

**MINUTES:**

**Regular Meeting**

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, March 10, 2014. A Motion was made by G. Pohorely and seconded by S. Marr that the minutes be approved for the meeting of February 24, 2014.

Ayes: 3, Nays: 0  
Motion Carried

**COMMUNICATIONS:**

**OLD BUSINESS:**

1. 12 Oak Ridge Road Tree Removal - K. Halpin will confirm if the homeowner removed a Honey Locust Tree from the r.o.w. area. If this is the case, the homeowner did not get the Shade Tree Commission’s consent to remove a healthy tree. The action violates the Commission’s Ordinance #76-7. The homeowner would be charged a \$500.00 fine or requested to replace the tree with a comparable one within the r.o.w. area. This topic will be finalized at the April 7<sup>th</sup> Shade Tree Meeting.
2. Arbor Day Acknowledgement - S. Marr will be organizing this year’s event, which will be held at Memorial School on April 24<sup>th</sup> at 1:45 p.m. Mayor Scott McDonald has been invited to attend the program and read the Arbor Day Proclamation to the students. S. Marr will also be attending a children’s education workshop on April 19<sup>th</sup> to enhance the Arbor Day Celebration at the elementary school.

**NEW BUSINESS:**

1. 69 North Lincoln Avenue – Homeowner (David Bell) intends to remove a tree from the front of his property and needed to confirm that it was not a town tree. K. Halpin visited the location and determined that it was not in the r.o.w. area. The homeowner will be notified that he is responsible for any maintenance. Mr. Bell plans to use a professional service for this removal. No further action is needed at this time.

2. 36 Grand Avenue – Homeowner (Dan Aron) reported that a large Maple Tree in the r.o.w. area has branches growing towards his roof. He requested that the tree be trimmed when the Commission has a professional service scheduled for tree maintenance. K. Halpin will visit the location to confirm if this should be added to the 2014 Maintenance List.
  
3. Community Forestry Management Plan - Consultant, Paul Cowie attended the March meeting and provided the first draft in the process of updating the CFMP. Mr. Cowie needed clarification on some topics as the Borough's leaf recycling method and average costs. The tree inventory is in the process of being updated with a reference key for the class and diameter sections. Mr. Cowie also requested the most recent Borough Master Plan or Re-examination Report, which can be obtained from the Borough Manager. The Carlton Avenue sidewalk damage was discussed for possible ways to resolve this issue. Mr. Cowie suggested a company that deals with tree roots lifting the sidewalk without harming the tree. The Commission anticipates that the next draft should cover most of the topics that were discussed at the March meeting.

**ADJOURNMENT:**

Hearing no further business before the Commission, it was moved by G. Pohorely and seconded by S. Marr that the meeting be adjourned at 8:00 p.m.

Ayes: 3, Nays: 0  
Motion Carried

Respectfully submitted,

Susan Fleming