

SHADE TREE REGULAR MEETING MINUTES
November 4, 2013

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, G. Pohorely, S. Marr

Absent: L. Ferguson

MINUTES:

Regular Meeting

The Washington Borough Shade Tree Commission Meeting was called to order and the "Open Public Meetings Act" read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, November 4, 2013. A Motion was made by G. Pohorely and seconded by S. Marr that the amended minutes be approved for the meeting of October 9, 2013.

Ayes: 3, Nays: 0
Motion Carried

COMMUNICATIONS:

OLD BUSINESS:

1. Quotes for Tree Elevating - The Commission received (2) quotes for the three streets planned for elevating. A Motion was made by G. Pohorely and seconded by S. Marr that the Commission use Sunshine Tree & Landscape to do the necessary maintenance at West Stewart Street, Carlton Avenue and Belvidere Avenue.

Ayes: 3, Nays: 0
Motion Carried

2. 12 Oak Ridge Road - The homeowner requests a tree removal due to concerns that the roots are possibly obstructing the water line. K. Halpin advised that the r.o.w. Honey Locust not be removed. Locations are marked out for utilities prior to any tree planting. The Honey Locust is a relatively young tree and the root system would not be an issue for underground pipes. K. Halpin suggested that the homeowner be sent a Tree City Bulletin regarding trees and water lines to reassure them that this will not be a problem. The bulletin will accompany a letter stating that the tree will remain in the right-of-way area of their property.
3. New Jersey Shade Tree Federation Annual Conference - S. Marr and G. Pohorely attended the October 26th Conference in Cherry Hill, NJ. They received (9) CEU's which maintains the Shade Tree Commission's Approved Status requirement under the Community Forestry Assistance Act.

4. Downtown Business District Trimming - The Shade Tree Commission's local Certified Tree Expert, Jeremy Summitt has trimmed the downtown trees from the Broad Street/Washington Avenue intersection to the public parking lot in front of the Midtown condominiums. Additional trimming will be done when Mr. Summitt is available.

NEW BUSINESS:

1. Tree City USA Application for Recertification - S. Marr will prepare this year's application and send it to the State Forester by the December 31st deadline.
2. 2013 Remaining Budget - There is approximately \$1,780.00 left in the 2013 budget. The Shade Tree Commission reviewed the existing maintenance list. Six locations were designated for trimming, tree and stump removals. Quote requests were sent out to determine the extent of work that can be completed within the remaining budget. A Motion was made by S. Marr and seconded by G. Pohorely that Sunshine Tree & Landscape remove 2 trees, 3 stumps and trim & elevate 1 tree with the remaining funds in the 2013 budget.

Ayes: 3, Nays: 0
Motion Carried

ADJOURNMENT:

Hearing no further business before the Commission, it was moved by G. Pohorely and seconded by S. Marr that the meeting be adjourned at 8:00 p.m.

Ayes: 3, Nays: 0
Motion Carried

Respectfully submitted,

Susan Fleming