

SHADE TREE REGULAR MEETING MINUTES
January 14, 2013

Meeting Called to Order: 7:00 p.m.

Members in Attendance: K. Halpin, G. Pohorely, L. Ferguson
Absent: S. Marr

MINUTES:

Regular Meeting

The Washington Borough Shade Tree Commission Meeting was called to order and the "Open Public Meetings Act" read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Monday, January 14, 2013. A Motion was made by G. Pohorely and seconded by L. Ferguson that the minutes be approved for the meetings of December 11, 2012.

Ayes: 3, Nays: 0
Motion Carried

NOMINATIONS AND ELECTIONS:

The following appointments were made for the year 2013:

A Motion was made by Commissioner G. Pohorely, and seconded by Commissioner L. Ferguson that Kathy Halpin be named Chairman.

Ayes: 3, Nays: 0
Motion Carried

A Motion was made by Commissioner K. Halpin, and seconded by Commissioner G. Pohorely that Lauren Ferguson be named Secretary.

Ayes: 3, Nays: 0
Motion Carried

THE SLATE OF OFFICERS FOR 2013:

Kathy Halpin, Chairman
Lauren Ferguson, Secretary

2013 SHADE TREE MEETING SCHEDULE:

January 14, 2013
February 11, 2013
March 11, 2013
April 8, 2013
May 13, 2013
June 10, 2013
September 9, 2013
October 7, 2013
November 4, 2013

COMMUNICATIONS:

Paul Cowie & Associates have submitted their proposal to prepare the third five-year Community Forestry Management Plan. The cost for their services is \$3,900.00. If the Shade Tree Commission is awarded the Green Communities Grant, \$3,000.00 will be available to reduce this cost from the Commission's budget. The current CFMP will expire in 2014.

OLD BUSINESS:

1. Remaining Maintenance done for 2012- Peterson & Sons Tree Service was hired to trim dead branches and remove 5 trees and stumps at the following locations.

25 School Street – Trim
90 Carlton Ave – Trim
244 West Warren St. - Tree & Stump Removal
252 West Warren St. - Tree & Stump Removal
257 West Warren St. - Tree & Stump Removal
35 West Stewart St. - Tree & Stump Removals (2)

2. Oak Tree Replacement at Memorial School - The White Oak that was planted for the 2012 Arbor Day acknowledgement was scheduled to be replaced in the Fall of 2012. When the tree died, Three Brothers Nursery was contacted and a Swamp Oak was recommended for a replacement. G. Pohorely recently contacted the proprietor and learned that the tree is now scheduled to be planted sometime in March. Memorial School will be notified when the planting date is scheduled.

NEW BUSINESS:

1. Temporary Budget for 2013- The Shade Tree Commission received \$3,543.75 in their temporary budget for the first half of the year expenses.
2. 2012 Annual Accomplishment Report- K. Halpin will prepare the annual report and submit it to the State by the February 15th deadline.

3. Tree City Recertification Application – K. Halpin will prepare this application and submit it to the State Forester by the January 31, 2013 deadline.
4. Tree Inventory Request – An appeal for a copy of the Shade Tree Commissions' tree inventory was submitted to the Washington Borough's website. Fred Cowett from Ithaca, New York is researching street trees in New Jersey. The Commission discussed the options about responding to this request. Mr. Cowett presented himself as a Post Doctoral Associate from the Department of Horticulture at Cornell University. L. Ferguson noted that it would benefit the Commission if Mr. Cowett could offer his expertise in exchange for the Borough's tree inventory. The Commissioners agreed that this may be an opportunity to gain some additional information. L. Ferguson will contact Mr. Cowett and report to the Commission at the February 11th Shade Tree meeting.

ADJOURNMENT:

Hearing no further business before the Commission, it was moved by G. Pohorely and seconded by L. Ferguson that the meeting be adjourned at 8:00 p.m.

Ayes: 3, Nays: 0
Motion Carried

Respectfully submitted,

Susan Fleming