

SHADE TREE REGULAR MEETING MINUTES
January 13, 2010

Meeting Called to Order: 7:15 p.m.

Members in Attendance: L. Ferguson, K. Halpin, P.Huizenga,
Absent: K. Clark, L. Starita

MINUTES:

Regular Meeting

The Washington Borough Shade Tree Commission Meeting was called to order and the "Open Public Meetings Act" read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Wednesday, January 13, 2010. A Motion was made by K. Halpin and seconded by P. Huizenga that the amended minutes be approved for the meeting of November 16, 2009.

Ayes: 3, Nays: 0

APPOINTMENT OF OFFICERS:

Nominations were opened from the floor for **Chairman**.

It was moved by K. Halpin , seconded by L. Ferguson that Lou Starita be nominated as Chairman.

Hearing no further nominations, it was moved by P. Huizenga, seconded by K. Halpin that the nominations be closed.

Ayes: 3, Nays: 0

Nominations were opened from the floor for **Secretary**.

It was moved by L. Ferguson, seconded by K. Halpin that P. Huizenga be nominated as Secretary.

Hearing no further nominations, it was moved by K. Halpin, seconded by L. Ferguson that the nominations be closed.

Ayes: 3, Nays: 0

THE SLATE OF OFFICERS FOR 2010:

Lou Starita, Chairman
Pat Huizenga, Secretary

SCHEDULE OF MEETINGS FOR THE CALENDAR YEAR 2010

January 13th
February 10th
March 10th
April 14th
May 12th
June 9th
September 8th
October 13th
November 10th

COMMUNICATIONS:

1. Resolution #29-2010 and #30-2010 reappointed Lou Starita and Lauren Ferguson to serve as members of the Shade Tree Commission to January 1, 2014.

OLD BUSINESS:

1. Sunshine Tree and Landscape- Purchase Order #09-01454 was included on the January 19th Voucher & Claims List for the Council Meeting. This removal/trim project covered the following locations:

REMOVALS

11 Grand Avenue
17 Grand Avenue
20 Grand Avenue
26 Grand Avenue
27 Grand Avenue
52 Grand Avenue
79 Grand Avenue
98 Youmans Avenue
102 Taylor Street
108 N. Prospect Street
111 McDonald Street (2)
245 W. Warren Street (corner property – tree borders on McDonald St.)
266 W. Warren Street

TRIMMING

240 W. Warren Street
36 Grand Avenue
190 Broad Street
Prune all Right of Way trees on Grand Avenue to remove large hazardous deadwood and elevate for vehicle traffic.

2. Green Community Grant- The Commission should be receiving the \$3,000 Grant Award from the State as the final step to complete the Green Community Grant. The copy of the updated Community Forestry Management Plan, signed by James Barresi (State Forester) will remain with the Shade Tree Commission's files. This Plan is approved for 2009 through the 2013 calendar year.

NEW BUSINESS:

1. 200 West Stewart Street- Homeowner (Ann Hardiman) questioned the decision making process for removing Right of Way trees. A letter was sent to Ms. Hardiman stating that the recent removals from professional tree service, Sunshine Tree and Landscape had a certified tree expert evaluate the trees on the Commissions' list. The Shade Tree Commission also has a resident tree expert on call when necessary.
2. Annual Accomplishment Report- K. Halpin will complete this annual report and return it to Todd Wyckoff from the New Jersey Forest Service. Through this report, the State can monitor the Commission's accomplishments. It is also a requirement in order to maintain the Approved Status of the Commission's Management Plan and provide opportunities to apply for several valuable grants.
3. Tree King Inc.-This discounted professional tree service is located in Landing, NJ. The Borough Manager brought their information sheet to the Commission's attention. This establishment is primarily used for removals of trees, brush, and green waste. They also manufacture mulch at competitive pricing with quantity discounts. K. Halpin noted that Tree King is primarily a removal service and does not provide any type of planting. The Commission agreed to keep this information on file but no action will be taken at this time.
4. Home Depot Grant- L. Ferguson noted that this \$2,500.00 competitive grant is available. Since there are no matching funds required by the Borough, the Commission agreed to pursue this further. Lauren will provide additional information for the February 10th meeting.

ADJOURNMENT:

Hearing no further business before the Commission, it was moved by P. Huizenga and seconded by L. Ferguson that the meeting be adjourned at 8:00 p.m.

Ayes: 3, Nays: 0
Motion Carried

Respectfully submitted,
Susan Fleming