

Borough of Washington, Warren County, New Jersey
Recreation Commission Meeting Minutes
February 12, 2020 - 7:00 PM

The Meeting of the Recreation Commission of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 p.m.

Opening 7:01 p.m.

Flag Salute

Statement of Adequate Notice

- Dan Almind read the following Statement into the Record: “The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

Roll Call

- Present: Dan Almind, Craig Coughlan, Sean Farrington (7:04), Craig Geller, Spencer Nicholson and Christine Rodriguez.

Audience Participation

- Craig Coughlan moved to open the audience participation portion of the meeting. Seconded by Craig Geller. Ayes: 5 Nays: 0, Absent: 1, Abstain: 0. Motion passed.
- No audience members present.
- Craig Coughlan moved to close the audience participation portion. Seconded by Craig Geller. Ayes: 5 Nays: 0, Absent: 1, Abstain: 0. Motion passed.

Minutes of Prior Meeting

- Craig Geller moved to accept the 1/22/20 minutes. Seconded by Spencer Nicholson. Ayes: 5, Nays: 0, Absent: 1, Abstain:0. Motion passed.

New Business:

- No new business.

Old Business:

- Dog Waste Stations – Susan Turner recapped Jonathan James, DPW Supervisor, emailed concerns about stations being filled with regular trash, causing overflow and a mess. The Borough Manager said he would put out a notice on the Borough Facebook page reminding residents not to use them for garbage.
- Vara Shed – Susan Turner said the DPW repaired the damaged shed doors and installed a new lock.
- Liaison assignments – current assignments will remain in place. Christine Rodriguez will handle the Tennis Clinic, Dan Almind and Spencer Nicholson will handle soccer, and Dan Almind will join Craig Coughlan on the Pool.
- Oxford Youth Association (OYA) – Dan asked if the commissioners agreed with a possible merger with Oxford Youth Association. There were no objections. Dan said a meeting will be set up to form a framework for moving forward. Positions and roles of Directors/Commissioners will be worked out. Dan asked commissioners to write down their ideas and we can come up with a plan for what we want. Susan suggested asking Matt Hall, Borough Manager, to attend the meeting or provide information prior to it about what the Borough may provide in terms of insurance coverage and/or funds and equipment.

Recreation Secretary’s Report

- Ballfield Clay – The quote from Partac for 30 tons of ballfield clay is the same as last year \$2137.50. Arrangements will be made for DPW to pick up the clay and deliver it to the field. Craig Coughlan moved to approve the purchase of 30 tons of ballfield clay from Partac for \$2137.50. Seconded by Craig Geller. Ayes: 6, Nays: 0, Absent: 0, Abstain: 90. Motion passed.

- Sponsor Banner at Park – Susan asked if sponsors on the banner should be limited to the last year or longer. It was agreed we would start with 2019 into early 2020 sponsors. Dan will give contact information for a banner company to Susan.
- Budget information – Susan stated that any fee changes, including pool daily rates and memberships, must be submitted to the Borough Council by March 1st. Possible changes will be discussed at the next meeting.
- Employee Advertising – Susan would like to start advertising for positions at the pool in the Washington Messenger and on Facebook. A half page ad in the Messenger costs \$207 for one edition. She asked if lifeguard training will again be offered. Commissioners agreed to hold lifeguard training for those interested. Susan suggested applicants pay a nominal fee for the training. Last year two people took the free training and decided not to lifeguard. We could have trained two other people in their place.
- Pitcher’s Mound – Susan has received field reservation requests from Washington Borough Youth Baseball. However, last year they had agreed to pay half of the portable pitching mound cost and have not yet paid for it. Susan will send another email to WBYB regarding the payment and referencing the field reservation request.
- Scoreboard Controller – The commission had approved spending \$250 for half the cost of a new scoreboard controller at Memorial School. The school sent an invoice totaling \$207.00. The invoice has been submitted and paid.

Sports Programs

- Easter Egg Hunt — (all commissioners) – Susan reminded commissioners to hand out donation letters and stress that businesses and organizations can have a table at the event.
- 5k – (commission) – Dan received an email from Mike Jones, WHHS Athletic Director, that he is holding Community Day on Saturday, September 12 this year. The stadium will not be available due to sports being played there all day. He asked if we want to hold the 5K the same day. The commissioners agreed we should hold it closer to Halloween to keep the theme, we’d be able to use the stadium, and we should partner with Project Graduation again.
- Youth Soccer – No report
- Street Hockey – (Spencer Nicholson) – One parent volunteer and his child have not attended since the first practice. Spencer has been coaching the younger players. The NJ Devils will set up a visit from their mascot and an alumnus player. Susan will follow up with them.
- Youth Basketball – (Sean Farrington) – The program is running well.
- Lil’ Hoopsters – (Craig Geller) – Sean said the program went well. He asked Mike Smith to come to a meeting and give an overview. Craig Geller said Mike is interested in doing another clinic. Sean asked Susan to send out a post-program survey to parents.
- Girls Softball – (Craig Coughlan) – 19 girls have registered, not enough for a team at any level. Rosters are due the end of March. Craig asked Christine to put a post on the Facebook page that coaches are needed. Susan told Craig that 2 color shirts for the Pony teams will cost \$9 each from Allsports.
- Karate – (Sean Farrington) – Session 3 begins Feb 21st. We have 18 children registered.
- Swim Lessons (Dan Almind) – No report.
- Pool – (Craig Coughlan) – No report.
- Tennis Clinic – No report.
- Zumba – No report.

Executive Session (If Necessary)

- No Executive Session.

Facebook page

- No report.

Recap

- No Recap requested.

Commissioner Comments

- The gates at the park are not locked. Commissioners asked Susan to purchase 5 new key locks.

Adjournment

- Craig Geller moved to adjourn the meeting at 8:02 pm. Seconded by Craig Coughlan. Ayes: 6 Nays: 0
Absent: 0, Abstain: 0. Motion passed.
Adjourn **8:02 PM**