

Minutes of the Regular Monthly
Library Board of Trustees
February 25, 2013

Agenda: Reading of the Open Public Meeting Act

Roll Call: Gail Scovell, Kathy Finnegan, Scott McDonald, Lorraine McGovern, Ron Duryea,
Charlene Jones, Josephine Noone, Lance Rozsa

A quorum was present.

The regular monthly meeting of the Washington Public Library, Board of Trustees, was called to order by President Josephine Noone, at 7:00 p.m.

A motion was made by S. McDonald and seconded by L. McGovern to approve the minutes from the December 17, 2012 meeting. Making 5 Ayes and 2 Abstain. Motion carried.

COMMUNICATIONS: None.

AUDIENCE: None.

TREASURER'S REPORT: A motion was made by L. Rozsa and seconded by K. Finnegan to accept the treasurer's report for the month's ending December 2012 and January 2013.

Roll Call – Ayes: K. Finnegan, S. McDonald, R. Duryea, L. McGovern, L. Rozsa, R. Duryea, C. Jones
Nays: None Motion carried. The treasurer's report will be filed for audit.

DIRECTOR'S REPORT: A motion was made by L. Rozsa and seconded by K. Finnegan to accept the December 2012 and January 2013 Director's Reports. The motion was carried unanimously.

A motion was made by L. Rozsa and seconded by K. Finnegan for G. Scovell to look into getting a new server and connections for the computers up to \$2,500.00.

Roll Call – Ayes: S. McDonald, L. Rozsa, R. Duryea, K. Finnegan, J. Noone, L. McGovern, C. Jones
Nays: None Motion carried.

A motion was made by L. Rozsa and seconded by C. Jones to have Food for Fines from March 18th to 28th.

Roll Call – Ayes: S. McDonald, L. Rozsa, R. Duryea, K. Finnegan, J. Noone, L. McGovern, C. Jones
Nays: None Motion carried.

A motion was made by S. McDonald and seconded by L. McGovern for G. Scovell to check if a purchasing policy will allow to get a \$250.00 gift card from Amazon to purchase DVD's and if so G. Scovell and Kristine Blanchard Boro Manager would be able to use it, a name and password will be needed.

Roll Call – Ayes: S. McDonald, L. Rozsa, R. Duryea, K. Finnegan, J. Noone, L. McGovern, C. Jones
Nays: None Motion carried.

COMMITTEE REPORTS:

a) House: None.

- b) Strategic Planning Committee: J. Noone will contact another consultant and will set up a meeting.

UNFINISHED BUSINESS: A motion was made by S. McDonald and seconded by L. Rozsa to approve the draft for Librarian: Program Services the job description candidate could be working on a Master Degree.

A motion was made by L. Rozsa and seconded by K. Finnegan to amended the policies from charging an overdue fee for videos from \$1.00 to \$.10 and to allow patrons to renew items as long as their fines are not to exceed \$5.00.

Roll Call – Ayes: S. McDonald, L. Rozsa, R. Ruryea, K. Finnegan, J. Noone, L. McGovern, C. Jones
Naves: None Motion carried,.

NEW BUSINESS: A motion was made by K. Finnegan and seconded by S. McDonald for director G. Scovell to purchase Quick Books program approximate cost is \$139.00.

Roll Call – Ayes: S. McDonald, L. Rozsa, R. Duryea, K. Finnegan, J. Noone, L. McGovern, C. Jones Naves: None Motion carried.

There being no further business, a motion was made by L. Rozsa and seconded by S. McDonald to adjourn the meeting at 7:55 p.m. Motion carried.

The next regular monthly meeting of the Washington Public Library, Board of Trustees will be held on Monday, March 25, 2013 at 7:00 pm.

Respectfully submitted,

Charlene Jones, Secretary