

Minutes of the Regular Monthly
Library Board of Trustees
May 21, 2012

Agenda: Reading of the Open Public Meeting Act

Roll Call: Gail Scovell, Lorraine McGovern, Ron Duryea, Lance Rozsa, Josephine Noone,
Charlene Jones

Absent: Scott McDonald, Nancy Fallen

A quorum was present.

The regular monthly meeting of the Washington Public Library, Board of Trustees, was called to order by President Josephine Noone, at 7:00 p.m.

A motion was made by L. McGovern and seconded by R. Duryea to approve the minutes from the April 23, 2012 meeting. Making 4 Ayes and 1 Abstain Motion carried.

COMMUNICATIONS: None.

AUDIENCE: None.

TREASURER'S REPORT: A motion was made by C. Jones and seconded by L. Rozsa to accept the treasurer's report for the month ending April 2012.

Roll Call – Ayes: L. Rozsa, L. McGovern, R. Duryea, J. Noone, C. Jones

Nays: None Motion carried. The treasurer's report will be filed for audit.

DIRECTOR'S REPORT: A motion was made by L. Rozsa and seconded by L. McGovern to accept the April 2012 Director's Reports. The motion was carried unanimously.

- a) A motion was made by L. Rozsa and seconded by R. Duryea that the donated Hallmark greeting cards can be put out on the front desk and that the patrons can make a \$.50 donation per card that they select.

COMMITTEE REPORTS: R. Duryea called Schaibles about the gas line for the heating and he is waiting to hear when they can do the job.

UNFINISHED BUSINESS: The policy about patron faxing was tabled and will be discussed at a later time.

The \$25,000.00 will roll over into the 2012 budget.

A motion was made by L. Rozsa and seconded by L. McGovern to affirm that we will be paying from 2012 and forward the cost of employee benefits.

Natasha Turchan (Chief Financial Officer) is requesting that the library funds will be all in one fund versus different line items in the budget. Gail will let us know if it is approved.

The auditor does not have the time to do the library audit; therefore the library needs to get their own auditor. L. Rozsa will contact Ardito and Son about doing the library and find out what the cost will be.

NEW BUSINESS: While Cindy Trimmer is out on a medical leave, Gail needs to hire someone to fill some of her hours therefore, a motion was made by L. McGovern and seconded by L. Rozsa that Gail could hire someone for 17 hours a week and can also hire a summer employee for 12 to 15 hours.

Roll Call – Ayes: L. McGovern, L. Rozsa, R. Duryea, J. Noone, C. Jones
Nays: None Motion carried.

Gail called to our attention that two of the computers need to be either refurbished at the cost of \$600.00 each or purchase new computers at the price of \$1000.00 each, one for the circulation desk and the other for Gail in her office. A suggestion was made to move one from the floor to the circulation desk temporarily until Jeremy can make a recommendation what we should do.

We need a replacement for N. Fallen she has resigned as of June 1, 2012.

There being no further business, a motion was made by R. Duryea and seconded by L. Rozsa to adjourn the meeting at 8:00 p.m. Motion carried.

The next regular monthly meeting of the Washington Public Library, Board of Trustees will be held on Monday, June 25, 2012 at 7:00 pm.

Respectfully submitted,

Charlene Jones, Secretary