

WASHINGTON BOROUGH RECREATION COMMISSION

Washington, New Jersey 07882

REQUEST FOR USE OF ATHLETIC FIELDS AND FACILITIES

All persons or 3rd party organizations requesting use of fields or facilities must furnish the following applicable information. A letter will be sent indicating approval or disapproval after the monthly meeting of the Recreation Commission. Meetings are held on the second Wednesday of each month and request must be submitted 30 days prior to use. Please note that Washington Borough Recreation programs are exempt from these fees and have first priority in field usage.

Name of Organization: _____

Person Responsible: _____

Address of Organization: _____

Phone Number: _____

Please indicate if organization consists of Borough Residents (over 70%) or Non-Borough Residents.

Borough Residents: _____% Number of Teams

Non-Borough Residents: _____% _____

Ages of Participants: _____

FIELD OR FACILITIES TO BE USED

Borough Park:
(Specify field or facility) _____

Other (Specify): _____

Date(s) Required: _____

Time of Day: _____

Purpose for Use: _____

Attendance Expected: _____

Fees may be assessed for use of fields or facilities. See attached schedule of fees. Fees are not due until written approval is given with due date indicated.

***The Washington Borough Recreation Commission reserves the right
to close fields or facilities if conditions warrant this action***

**WASHINGTON BOROUGH RECREATION COMMISSION
RULES GOVERNING USE OF FIELDS AND FACILITIES**

1. No alcoholic beverages
2. No fires of any kind without permission
3. Activity is restricted to that area for which permission has been granted
4. The responsible party in charge of the activity shall be present before the activity is due to start and remain with the group until all have left.
5. All litter will be placed in the containers provided
6. Park is closed ½ hour after sunset
7. No solicitations without approval of the Borough Commission
8. Abide by all other park rules and regulations as per signage
9. No raffles may be held without a license
10. No pets are allowed except on walking paths
11. No loud music
- 12: 3rd party cannot drag and/or line Borough fields if applicable.

PLEASE PROVIDE A CERTIFICATE OF LIABILITY INSURANCE

General Liability Coverage Required - \$1MM/Occurrence, \$2MM/Aggregate
Certificate of Insurance must show Washington Borough, Warren County, NJ as Additional Insured on a Primary and Non-Contributory basis.

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I agree, on behalf of the indicated organization/requesting party, that all members and guests will observe the regulations and that we, individually and as an organization/requesting party, will assume full financial responsibility for any and all damages to property during the indicated period of use. Organization/requesting party agrees to save and hold harmless the Borough of Washington, its departments, agencies, boards, commissions, officers, officials, agents, servants, administrators, and employees (“indemnitees”), from and against any and all liability arising out of the indemnitees participation in _____, whether such liability is direct or vicarious. Organization/requesting party further agrees to indemnify and hold harmless any all “indemnitees” for their own negligence, regardless of whether such negligence is responsible wholly or in part for the damages suffered. This provision shall be construed as broadly in favor of indemnification as permitted by New Jersey law."

Requesting Party Signature: _____

Date of Request: _____

(Written approval/rejection will be provided promptly)

Approved by Recreation Committee 2/12/14

WASHINGTON BOROUGH

USE FEES FOR BOROUGH FIELDS

BALL FIELDS, BASKETBALL COURTS (TEAM PLAY, PER SEASON)

Note: This fee enables a team to use a field for up to **10 hours per week**. *Maintenance Fees are separate if applicable*

***Borough Recreation teams are exempt from these fees as they are part of registration**

****If Only a one time field usage fee (3rd parties) - \$35. Lights and field prep are separate from this fee if applicable****

	<u>Fields</u>	<u>*Borough Residents</u>	<u>Non-Boro Residents</u>
Youth Leagues (9-18 yrs.)	Boro Park (does not include lights)	\$100	\$200
	Vara Field	\$50	\$100
	Steinhardt Field	\$100	\$200
	Basketball Courts (does not include lights)	\$50	\$50
	Any other Field	\$50	\$100
**Adult Leagues (over 18 yrs.)		\$150	\$300
Ages 8 and Under	Any	No Fee	\$50

**** Adult Leagues (example Softball, Baseball, Basketball) are exempt from these fees IF there is a separate signed agreement.**

Note: In order for a team to qualify for Borough resident fee rates, the team must be made up of 90% Washington Borough residents. A list of team participants with addresses may be required.

PAVILION RENTAL - DAILY FEE – See Form at Borough Hall (4 hour rental = \$25)