

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY
WASHINGTON BOROUGH COUNCIL MINUTES – Budget Meeting
September 27, 2010**

The Budget Meeting of the Borough Council of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 6:00 P.M.

Roll Call: Boyle, Higgins, McDonald, Gleba, Valentine, Housel - Present
Cioni – 6:05 p.m.

Also Present: Rich Phelan, Borough Manager
Kristine Blanchard, Borough Clerk

Mayor McDonald led everyone in the flag salute.

Mayor McDonald read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.

PUBLIC HEARING:

2010 MUNICIPAL BUDGET AMENDEMENT

Mayor McDonald entertained a motion to open the public hearing on the 2010 Municipal Budget Amendment.

Motion made by Housel, seconded by Gleba to open the public hearing.

Ayes: 6, Nays: 0
Motion Carried

Hearing no comments from the public, motion was made Gleba, seconded by Housel to close the public hearing.

Councilman Cioni arrived at 6:05 p.m.

Mayor McDonald entertained a motion to adopt Resolution 166-2010 to Amend the 2010 Municipal Budget.

Motion made by Housel, seconded by Valentine and adopted.

Discussion:

Councilman Gleba noted that she did receive clarification from the Borough Manager regarding the questions from the previous Council meeting surrounding the financial administrations budget. The financial administration budget was originally \$15,980 and the increase to \$19,180 is due to charges from the Bond Attorney regarding the note sale and TAN sales held this year. She also stated that she had been asking for clarification regarding this since July and did not receive an answer until now.

Roll Call: Housel, Valentine, Gleba, Boyle, McDonald, Cioni – Yes
Higgins – No

Ayes: 6, Nays: 1
Motion Carried

	<u>FROM</u>	<u>TO</u>
3. Miscellaneous Revenues-Section B:State Aid without Offsetting Appropriations		
Transitional Aid	0.00	400,000.00
Energy Receipts Tax		
Total Section B State Aid without Offsetting Appropriations	593,376.00	993,376.00
	<u>FROM</u>	<u>TO</u>
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special		
Reserve for Prepaid Aschool Taxes	36,343.62	0.00
Deferred School Tax	40,613.00	0.00
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special	141,126.62	64,170.00
Summary of Revenues:		
3. Miscellaneous Revenues		
Total Section A: Local Revenues	0.00	0.00
Total Section B: State Aid without Offsetting Appropriations	593,376.00	993,376.00
Total Section D: Interlocal Agreements	0.00	0.00
Total Section F:Public and Private Revenues	0.00	0.00
Total Section G: Special Items of General Revenue	141,126.62	64,170.00
Total Miscellaneous Revenues	1,073,640.66	1,396,684.04
Subtotal General Revenues	1,784,640.66	2,107,684.04
6. Amount to Be Raised By Taxes	5,755,349.12	5,294,709.57

7. Total General Revenues	7,539,989.78	7,402,393.61
8. General Appropriations:		
a. Operations Within "CAPS":		
Mayor and Council - Salaries and Wages	14,500.00	10,500.00
Mayor's Office - Other Expenses	9,298.00	7,298.00
Financial Administration - Other Expenses	15,180.00	19,180.00
General Administration - Other Expenses	35,659.00	29,659.00
Legal - Other Expenses	75,000.00	69,000.00
Forensic Audit	100,000.00	0.00
Municipal Clerk - Other Expenses	13,633.00	5,933.50
Downtown redevelopment	10,000.00	0.00
Board of Adjustment - Salaries and Wages	4,485.00	3,985.00
Board of Adjustment - Other Expenses	6,350.00	5,850.00
Shade Tree Commission - Other Expenses	15,000.00	8,000.00
Parks and Recreation - Other Expenses	50,163.00	40,172.03
Fire Safety - Other Expenses	6,810.00	4,810.00
Total Operations (Items 8(A) Within "CAPS"	3,163,242.22	3,011,551.75
b. Contingent	5,000.00	0.00
Total Operations Including Contingent Within "CAPS"	3,168,242.22	3,011,551.75
Salaries and Wages	1,255,604.50	1,251,104.50
Other Expenses	1,912,637.72	1,760,447.25
(E) Deferred Charges and Other Statutory Expenditures:		
Public Employeys' Retirement System	131,561.00	73,886.91
Total Deferred Charges & Statutory Expenditures-Municipal Within CAPS	263,533.42	205,859.33
Total General Appropriations For Municipal Purposes Within "CAPS"	3,431,775.64	3,217,411.08
(A) Operations Excluded From "CAPS"		
Maintenance of Free Public Library		
Other expenses	60,702.00	50,664.75
PERS	0.00	58,700.00
Total Other Operations- Excluded From "CAPS"	204,317.00	252,979.75
Interlocal Municipal Service Agreements:		
Shared Police Services	2,100,000.00	2,085,000.00

Total Interlocal Municipal Service Agreements	2,100,000.00	2,085,000.00
Public and Private Programs Offset By Revenues		
Recycling Tonnage Grant	0.00	7,674.04
Total Public and Private Programs Offset By Revenues	89,122.00	96,796.04
Total Operations - Excluded From "CAPS"	2,393,439.00	2,434,775.79
Detail:		
Salaries and Wages	143,615.00	143,615.00
Other Expenses	2,249,824.00	2,291,160.79
(C) Capital Improvements - Excluded From "CAPS"		
Computer Equipment	75,000.00	37,500.00
Total Capital Improvements	75,000.00	37,500.00
(D) Municipal Debt Service - Excluded From CAPS		
Payment of Bond Principal		
Total Municipal Debt Service - Excluded From CAPS		
(H-2) Total General Appropriations for Municipal Purposes Excluded From "CAPS"	3,298,155.14	3,301,991.93
(O) Total General Appropriations-Excluded From "CAPS"	3,298,155.14	3,301,991.93
(L) Subtotal General Appropriations {Items (h-1) and (o)}	6,729,930.78	6,519,403.01
(M) Reserve for Uncollected Taxes	810,059.00	882,990.60
9. TOTAL GENERAL APPROPRIATIONS	7,539,989.78	7,402,393.61
SEWER UTILITY		
10. Dedicated Revenues From Sewer Utility		
Sewer Service Charges	1,989,900.00	1,990,830.00
Total Sewer Utility Revenues	2,360,100.00	2,361,030.00
11. Appropriations For Sewer Utility		

Debt Service-Interest on Bonds	31,800.00	32,730.00
Total Sewer Utility Appropriations	2,360,100.00	2,361,030.00

Mayor McDonald entertained a motion to adopt Resolution 167-2010 Approval of the 2010 Municipal Budget.

Motion made by Cioni, seconded by Housel to approve Resolution 167-2010.

Discussion:

Councilwoman Gleba noted there is no reflection of our cost savings with the Municipal Court. She also stated that this savings should be put towards our debt. Manager Phelan stated that any cost savings from the merger would be placed into the fund balance at the end of the year. Manager Phelan also stated next year there will be a 2% cap levy; not 4% like this year. There will also more than likely be no more cap waivers.

Councilman Housel remarked that Councilman Higgins voted no on the budget amendment resolution. He asked if this was because he does not want state aid. Councilman Higgins stated no, that is not why.

Councilman Cioni stated that next year the Governing Body should allocate one penny towards paying down the debt. Manager Phelan stated the Borough would need to reduce costs somewhere else; however that would be part of the planning process for 2011.

Councilman Gleba stated the municipal budget increase over 2009 is \$475,000. She asked what that consists of. Manager Phelan stated it is due to debt, an increase in pension payments, uncollectible taxes, and a reduction of state aid in \$125,000.

Mayor McDonald entertained a motion to adopt Resolution 167-2010 Adopting the 2010 Municipal Budget.

Motion made by Housel, seconded by Valentine and adopted.

Roll Call: Housel, Valentine, Gleba, McDonald, Cioni, Boyle – Yes
Higgins - No

Ayes: 6, Nays: 1
Motion Carried

RESOLUTION #167-2010

RESOLUTION ADOPTING 2010 MUNICIPAL BUDGET

BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, County of Warren, State of New Jersey that the **2010 Municipal Budget** herein set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums thereof set forth as appropriations and authorized of the amount of \$ 7,402,393.61 for Municipal purposes and \$2,361,030.00 for Sewer Utility.

Mayor McDonald stated that at the last meeting he thanked the State Legislators but neglected to thank the Borough Manager, CFO, the Auditor, and the Borough staff for their role in receiving transitional aid.

Councilwoman Gleba and Councilman Valentine also thanked the Borough staff. Councilwoman Gleba noted that she wants to include the budget summary and information she passed along to Council earlier with the tax bills. She asked if anyone would help her compile the information. Manager Phelan stated that he will help her with the information.

Motion made by Boyle, seconded by Higgins to adjourn the meeting at 6:30 p.m.

Ayes: 7, Nays: 0
Motion Carried

Respectfully submitted,

Kristine Blanchard, RMC
Borough Clerk