

**MINUTES OF SPECIAL COUNCIL MEETING HELD  
MARCH 7, 2004**

A Special Meeting of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of the Borough Municipal Building at 1:07 P.M. on Sunday, March 7, 2004 for the purposes of reviewing the 2004 Municipal Budget.

Roll Call: Present: Wagner-Glaser, Bertoline, Doty, Housel, Giaimis,  
McDonald & VanDeursen

Also Present: Alan M. Fisher, Borough Manager

Mayor Van Deursen read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law, 1972, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the official newspaper of the Borough of Washington and posted on the Bulletin board of the Borough Municipal Building stating the time, place and purpose of the meeting as required by law.”

The Borough Manager provided the governing body with supplemental information on the Salary and Wage accounts.

In the Civil Emergency Preparedness accounts the council reduced the amount appropriated in the Equipment Purchase account to \$500.00.

No changes were made in the Fire Department and Emergency Squad budgets.

In the Fire Code Enforcement accounts, the Subscription account was reduced to \$125.00. The General Supplies account was reduced to \$1,000.00 and the Miscellaneous account was reduced to \$100.00.

In the Road Department accounts, the Dues line item account was reduced to \$100.00. Under the Supplies and Equipment account heading, the Equipment Purchase account was reduced to \$4,500.00 and the General Supplies account was reduced to \$4,500.00.

No changes were made to the Garbage Collection account.

The Miscellaneous account in the Public Buildings & Grounds accounts was reduced to \$300.00.

In the Shade Tree Commission accounts, the Employee Education line item was reduced to \$250.00.

It was moved by Councilwoman Wagner-Glaser and seconded by Councilman Housel to take a break. All voted in favor of the motion. Time 2:05 p.m.

Council resumed their budget workshop session at 2:18 p.m. with all council members present.

Next the Public Library accounts were reviewed, skipping over the Recreation Commission whose members were scheduled to meet with the governing body on Saturday, March 13<sup>th</sup> at 9:00 a.m. The Conference and Seminar account was reduced to \$300.00. The Employee Education account was reduced to \$50.00 and the Cleaning Supplies account was reduced to \$750.00. The Council approved \$5,000.00 for equipment purchases and \$4,500.00 for Office Supplies. The Computer Maintenance account was reduced to \$2,500.00. Council requested that the Manager review the budgetary reductions with the Library Director and allow her an opportunity to appear before the governing body to explain the plans for the Equipment Purchase account or appeal any of the other decisions made by council.

No changes were made to the Public Events accounts. Councilman Giaimis stated that the American flags in the downtown area need to be replaced.

The Vaccination account in the P.E.O.S.H.A. account grouping was reduced to \$250.00 and Consulting Services account was reduced to \$50.00.

No changes were made in the Utility, Solid Waste Disposal, Contingency, Statutory Expenditure, Federal and State Grants, Court, Public Defender, Debt Service and Deferred Charges accounts. Councilwoman Wagner-Glaser requested that the Manager look into the Freedom for Business plan by Verizon for the phone service. She also requested the allocation of expenses for the tape recorder replacement be looked into.

It was decided to hold off on the review of the capital items until Saturday, March 13<sup>th</sup> after the review of the Recreation Commission budget.

It was moved by Councilwoman Wagner-Glaser and seconded by Councilman McDonald to adjourn the meeting. All voted in favor of the motion.

The meeting adjourned at 3:28 p.m.

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Marianne Van Deursen, Mayor

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Alan M. Fisher, Deputy Clerk