

**MINUTES OF REORGANIZATIONAL MEETING HELD  
JANUARY 6, 2004**

The Reorganizational Meeting of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 8:00 P.M.

Roll Call: McDonald, Housel, Bertoline, Doty, Van Deursen and Giaimis.  
Present: 6.

Absent: Glaser – 1 Absent.

Also Present: Alan M. Fisher, Borough Manager  
Richard P. Cushing, Esq., Municipal Attorney  
Linda L. Hendershot, RMC/CMC, Borough Clerk

The Flag Salute was led by the Mayor.

The Mayor read the following Statement into the Record:

“The requirements of the ‘Open Public Meetings Law’ P.L. 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.

**Mayor’s Year End Message**

Mayor Van Deursen read her year- end message that summarized the events and accomplishments of the governing body during the year. She extended her sincere thanks and appreciation to the Borough Manager, the Council and the staff for their assistance and hard work during the year.

**Holidays Lighting Contest**

Dawn Higgins of the Recreation Commission presented a free season pool pass and gift baskets to five residents who won the holiday lighting contest this year. The community is divided up into five geographic locations in which the Recreation Commission chooses a home in each area who they feel has done an outstanding job in decorating their home for the yuletide season. The winners were residents of the Stark’s from 10 Sunrise Terrace, the Mathiethson’s of 176 Broad St., the Harrington’s of 26 W. Washington Ave., the Wojadilla’s of 108 N. Prospect Street and second time winners, the Wright’s of 27 Nunn Avenue.

The Mayor thanked Mrs. Higgins’s for her efforts in bringing the holiday spirit to the community and bringing people together for this holiday lighting contest.

**Yule Tide Decorating Award**

The Yule Tide Decorating Award was given to the proprietors of the Washington Antique Store E. Washington Ave., Mr. & Mrs. Jorg Wein of Gladstone, NJ.

**Managerial Appointment – Borough Treasurer**

Manager Fisher appointed the **Borough Treasurer, Kay Stasyshan**, for a one (1) year appointment.

**RESOLUTIONS:**

**Resolution #1-2004 – Temporary Budget**

The following Resolution was moved by Housel, seconded by McDonald and adopted:

**RESOLUTION #1-2004**

**A RESOLUTION PROVIDING FOR TEMPORARY  
CURRENT FUND APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2004 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2004; and

**WHEREAS**, the total appropriation in the 2003 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvements and public assistance, is the sum of \$ 4,519,009.16; and

**WHEREAS**, one fourth of the total appropriations in the 2003 Budget exclusive of any appropriation made for interest and debt redemption charges, capital improvements and public assistance in said 2003 Budget is the sum of \$ 1,129,752.29.

**NIOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations:

**TEMPORARY APPROPRIATIONS – 2004 BUDGET**

General Government:

Administrative and Executive	
Salary & Wages	\$39,400.00
Other Expenses	10,500.00
Mayor & Council	
Salary & Wages	3,625.00
Other Expenses	500.00
Elections (Municipal Clerk)	
Salary & Wages	11,750.00
Other Expenses	4,000.00
Financial Administration	
Other Expenses	12,500.00
Auditing Services	
Other Expense	5,000.00
Collection of Taxes	
Salary & Wages	19,600.00
Other Expenses	3,500.00
Assessment of Taxes	
Salary & Wages	8,500.00
Other Expenses	5,000.00
Legal Services	
Salary & Wages	10,200.00
Other Expenses	6,000.00

Engineering Services  
    Other Expenses \$ 4,000.00

Downtown Redevelopment  
    Other Expenses 1,000.00

Land Use Administration:

Planning Board  
    Salary & Wages 1,600.00  
    Other Expenses 3,500.00

Board of Adjustment  
    Salary & Wages 1,400.00  
    Other Expenses 1,000.00

Code Enforcement

Local Code Enforcement  
    Salary & Wages 10,029.00  
    Other Expenses 2,000.00

Insurance:

Insurances  
    Commercial Package 69,325.00  
    Excess Liability 8,500.00  
    Professional Liability 24,894.00  
    Surety Bonds 1,000.00  
    Other Insurance 6,000.00  
    Workmen's Compensation 13,733.00  
    Group Medical 67,540.00  
    Unemployment Compensation 3,000.00

Public Safety:

Police Department  
    Salary & Wages 210,000.00  
    Other Expenses 38,483.00

Civil Emergency Preparedness  
    Salary & Wages 1,500.00  
    Other Expenses 600.00

Fire Department  
    Other Expenses 6,000.00

First Aid Organization  
    Other Expenses 5,000.00

Uniform Fire Safety Act  
    Salary & Wages 3,400.00  
    Other Expenses 2,200.00

Municipal Prosecutor  
    Salary & Wages 4,700.00

Public Works:

Road Department	
Salary & Wages	\$ 84,000.00
Other Expenses	45,000.00
Garbage Collection	
Other Expenses	69,250.00
Public Buildings & Grounds	
Salary & Wages	9,000.00
Other Expenses	7,000.00
Shade Tree Commission	
Salary & Wages	300.00
Other Expenses	6,500.00

Health & Human Services:

Animal Regulation	
Salary & Wages	2,100.00
Public Assistance	
Salary & Wages	1,300.00

Parks and Recreation:

Recreation Commission	
Other Expenses	20,000.00

Education:

Library	
Salary & Wages	40,800.00
Other Expenses	18,000.00

Unclassified:

Public Events	
Other Expenses	2,339.00
P.E.O.S.H.A.	
Other Expenses	2,500.00

Utilities:

Electricity	
Other Expenses	13,500.00
Street and Traffic Lights	
Other Expenses	17,000.00
Telephone	
Other Expenses	6,000.00
Water	
Other Expenses	1,800.00

Natural Gas	
Other Expenses	\$ 7,500.00
Heating Oil	
Other Expenses	1,500.00
Sewage Disposal	
Other Expenses	2,500.00
Gasoline & Diesel Fuel	
Other Expenses	8,500.00
Fire Hydrants	
Other Expenses	12,700.00
<u>Solid Waste Disposal:</u>	
Solid Waste Disposal	
Other Expenses	42,605.00
<u>Statutory Expenditures:</u>	
Public Employees' Retirement	4,065.00
Social Security	30,000.00
Consolidated Police & Firemen's Pension	7,540.00
Police & Firemen's Retirement	13,874.00
<u>Municipal Court (XCAP):</u>	
Municipal Court	
Salary & Wages	17,800.00
Other Expenses	3,500.00
Public Defender	
Other Expenses	800.00
<b>TOTAL APPROPRIATIONS WITH 25% LIMITATION</b>	<b>\$ 1,129,752.00</b>
<u>Capital Improvements:</u>	
	0.00
<u>Debt Service:</u>	
Bond Interest	\$ 49,396.00
Bond Principal	\$ 105,000.00
Loan Interest	\$ 3,219.00
Loan Principal	\$ 7,004.00
<b>TOTAL ALL TEMPORARY APPROPRIATIONS:</b>	<b>\$ 1,294,371.00</b>

Roll Call: Giaimis, Housel, Van Deursen, Doty, Bertoline and McDonald.

Ayes: 6, Nays: 0.  
Motion Carried.

**Resolution #2-2004 – Temporary Budget for Municipal Sewer Utility**

The following Resolution was moved by McDonald, seconded by Housel and adopted:

**RESOLUTION #2-2004**

**A RESOLUTION PROVIDING FOR TEMPORARY  
SEWER UTILITY APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2004 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2004; and

**WHEREAS**, the governing body of the Borough of Washington has established sewer rates based upon a projected budget for the year 2004; and

**WHEREAS**, the total appropriations for the 2003 Sewer Utility Budget, exclusive of any appropriations made for interest and debt redemption charges, and capital improvements, is the sum of \$ 927,200.00; and

**WHEREAS**, one fourth of the appropriations for the 2003 Sewer Utility Budget, exclusive of any appropriation made for interest and debt redemption charges, capital improvements is the sum of \$ 231,800.00.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations:

**TEMPORARY APPROPRIATIONS – 2004 SEWER UTILITY**

Operations:

Salary & Wages	\$ 3,000.00
Other Expenses	\$ 228,800.00

**TOTAL APPROPRIATIONS WITH 25% LIMITATION: \$ 231,800.00**

Debt Service

Bond Interest	\$ 12,996.00
Environmental Trust/Fund Principal & Interest	\$ 143,170.00

**TOTAL ALL TEMPORARY APPROPRIATIONS: \$ 387,966.00**

Councilwoman Bertoline questioned the 25%? You can go no higher in the temporary budget.

Roll Call: McDonald, Bertoline, Doty, Van Deursen, Housel and Giaimis.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #3-2004 – Depositories**

The following Resolution was moved by Housel, seconded by Bertoline and adopted:

**RESOLUTION #3-2004**

**DEPOSITORIES**  
**N.J.S.A. 40A-5-14**

**BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, Warren, County, State of New Jersey that the following banks be designated as legal depositories for the Year:

FLEET BANK

FIRST UNION BANK

PNC BANK

UNITED TRUST BANK

COMMERCE CAPITAL BANK

COMMERCE BANK

SUMMIT FINANCIAL BANK

THE DEPOSITORY TRUST COMPANY

SOVEREIGN BANK

Roll Call: Housel, Van Deursen, Giaimis, McDonald, Doty and Bertoline.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #4-2004 – Interest Rates**

The following Resolution was moved by Bertoline, seconded by McDonald and adopted:

**RESOLUTION #4-2004**

**INTEREST RATES**

**N.J.S.A. 54:4-6:39**

**WHEREAS**, taxes are payable in quarterly installments on **February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup>** in each year, and installments become delinquent if not paid on or before those dates.

**BE IT THEREFORE RESOLVED**, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum no the first \$ 1,500.00 of the delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

**BE IT ALSO RESOLVED**, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$ 10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6) percent of the amount of the delinquency.

**BE IT FURTHER RESOLVED**, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the ten (10<sup>th</sup>) day of the month in which taxes are due, shall bear interest at the applicable interest rate from the original due date.

**BE IT FURTHER RESOLVED**, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent taxes for the Calendar Year of 2004.

Roll Call: Housel, Van Deursen, Doty, Giaimis, McDonald and Bertoline.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #5-2004 – Deputy Borough Clerk**

The following Resolution was moved by Housel, seconded by Doty and adopted reappointing Alan M. Fisher as Deputy Clerk:

**RESOLUTION #5-2004**

**DEPUTY BOROUGH CLERK**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Council of the Borough is directed and authorized to appoint the **Deputy Borough Clerk** for the Borough of Washington, New Jersey.

**BE IT RESOLVED**, that **Alan M. Fisher** is hereby appointed for a term ending **December 31, 2004.**

Roll Call: Van Deursen, Bertoline, Doty, McDonald, Giaimis and Housel.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #6-2004 – Municipal Attorney**

The following Resolution was moved by Housel, seconded by Bertoline reappointing Richard P. Cushing as the Borough’s Municipal Attorney:

**RESOLUTION #6-2004**

**MUNICIPAL ATTORNEY**

**WHEREAS**, there exists a need for legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.



**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council are hereby authorized to execute the appointment of **Richard P. Cushing, Esq.** of the firm of **Gebhardt & Kiefer**, Municipal Attorney, as outlined in Article VI, Department of La S-340 of the Borough Code adopted by the Borough of Washington, January 8, 1974.
2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:

“The services to be rendered by the Municipal Attorney can only be rendered by a person that meets the qualification standards of the New Jersey State Bar Association and is further subject to the rules and procedures of the courts of the State of New Jersey; and further, the services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

3. A copy of this Resolution shall be published in the Star Gazette as required by Law within ten (10) day of its passage.

Roll Call: Bertoline, McDonald, Doty, Giaimis, Housel and Van Deursen.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #7-2004 – Municipal Prosecutor**

The following Resolution was moved by McDonald, seconded by Housel reappointing Roger J. Skoog as Municipal Prosecutor:

**RESOLUTION #7-2004**

**MUNICIPAL PROSECUTOR**

**WHEREAS**, there exists a need for legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

**WHEREAS**, the Local Public Contracts aw (N.J.S.A. 40A:11-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council are hereby authorized to execute the appointment of **Roger J. Skoog, Municipal Prosecutor**, whose duties shall be as outlined in Article VI, Department of Law, S3-40 of the Borough Code adopted by the Borough of Washington on January 8, 1974 and P.L. 1996, C. 95, Section 14, together with such additional legal sources as may be authorized by the Mayor and Council.
2. This appointment is made without competitive bidding as a professional service under the provisions of the Local Public Contracts Law because:

“The Service to be rendered by the Municipal Prosecutor can only be rendered by a person that meets the qualification standards of the New Jersey State Bar Association and further, the services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.”

3. A copy of this Resolution shall be published in the Star Gazette as required by law within ten (10) days of its passage.

Roll Call: Giaimis, Housel, Van Deursen, Doty and McDonald – Ayes: 5,  
Nays: 0 – Abstained: Bertoline. Motion carried.

### **Resolution #8-2004 – Municipal Public Defender**

The following Resolution was moved by Bertoline, seconded by Giaimis reappointing **Scott Wilhelm** as **Public Defender**:

#### **RESOLUTION #8-2004**

#### **MUNICIPAL PUBLIC DEFENDER**

**WHEREAS**, there exists a need for legal services to be rendered to the Borough of Washington, Warren County, New Jersey; and

**WHEREAS**, P.L. 1997, Chapter 256 requires the governing body of the municipality which has a Municipal Court to appoint a **Municipal Public Defender** for a one year term from the date of his or her appointment; and

**WHEREAS**, the Local Public Contract Law (N.J.S.A. 40A:1-1 et. seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised.

**NOIW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, Warren County, New Jersey as follows:

1. That the Mayor and Common Council hereby appoint **Scott Wilhelm** **Municipal Public Defender**, as provided for in P.L. 1997, Chapter 256 and in accordance with Chapter 3, Article VI, S3-41.1 of the Code of the Borough of Washington.
2. This appointment is made without competitive bidding as a professional services under the provisions of the Local Public Contracts Law because:

“The service to be rendered by the **Municipal Public Defender** can only be rendered by a person that meets the qualification standards of the New Jersey State Bar Association and is further subject to the rules and procedures of the courts of the State of New Jersey; and further, the services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipts of competitive bids.

3. A copy of this Resolution shall be published in the Star Gazette as required by law within ten (10) day of its passage.

Roll Call: Housel, Giaimis, Doty, Bertoline, Van Deursen and McDonald.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #9-2004 – Planning Board – Class II Member**

The following Resolution was moved by Housel, seconded by McDonald reappointing **Alan M. Fisher** as **Class II Member** of the Planning Board:

**RESOLUTION #9-2004**

**PLANNING BOARD – EMPLOYEE MEMBER**  
**CLASS II MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this law the Council is to appoint an employee member as a **Class II Member** of the Planning Board.

**THEREFORE, BE IT RESOLVED**, that **Alan M. Fisher**, be hereby appointed to said position for a term ending **December 31, 2004**.

Roll Call: Bertoline, McDonald, Doty, Van Deursen, Housel and Giaimis.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #10-2004 – Planning Board – Class III Member – Council Member**

It was moved by McDonald, seconded by Housel that **Gina Bertoline** be reappointing to the **Planning Board** as a **Class III Member** of the Planning Board:

**RESOLUTION #10-2004**

**PLANNING BOARD – COUNCIL MEMBER**  
**CLASS III MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this law the Council is to appoint one (1) of their members as a **Class III Member** to the Planning Board.

**THEREFORE, BE IT RESOLVED**, that **Gina Bertoline** be hereby appointed to said position for a term ending **December 31, 2004**.

Roll Call: Housel, Bertoline, Van Deursen, Giaimis, McDonald and Doty.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #11-2004 – Planning Board – Class IV Member (Citizen Member)**

The following Resolution was moved by Bertoline, seconded by Housel reappointing **Robert Opdyke** to the Planning Board as endorsed by the Mayor:

**RESOLUTION #11-2004**

**PLANNING BOARD – CITIZEN MEMBER**

**CLASS IV MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor is directed and authorized to appoint certain members of the **Planning Board**.

I do hereby appoint the following named person as a **Class IV Member** to the **Planning Board**, term to expire **January 1, 2008**.

**Robert Opdyke**

Name

Roll Call: Housel, Bertoline, Van Deursen, Doty, Giaimis and McDonald.

Ayes: 6, Nays: 0.

Motion carried.

**Resolution #12-2004 – Planning Board – Class IV Member (Citizen Member)**

The following Resolution was moved by Bertoline, seconded by Housel reappointing **William Gleba** to the Planning Board as endorsed by the Mayor:

**RESOLUTION #12-2004**

**PLANNING BOARD – CITIZEN MEMBER**

**CLASS IV MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor is directed and authorized to appoint certain members of the **Planning Board**.

I do hereby appoint the following named person as a **Class IV Member** to the **Planning Board**, term to expire **January 1, 2008**.

**William Gleba**

Name

Roll Call: Housel, Bertoline, Van Deursen, Doty, McDonald and Giaimis.

Ayes: 6, Nays: 0.

Motion carried.

**Resolution #13-2004 – Library Board Member**

The following Resolution was moved by Housel, seconded by McDonald reappointing **James Breslin** as recommended by the Mayor:

**RESOLUTION #13-2004**

**LIBRARY BOARD**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor of the Borough is to appoint the members of the **Library Board** for Washington Borough with the consent of the Borough Council; and

**WHEREAS**, the Mayor has designated the following named person as his appointee; and

**NOW, THEREFORE, BE IT RESOLVED**, that the following named person is appointed to the **Library Board of Trustees** for a term ending **January 1, 2009**.

**James Breslin**

Name

Roll Call: Housel, Van Deursen, Bertoline, Doty, Giaimis and McDonald.

Ayes: 6, Nays: 0.

Motion carried.

**Resolution #14-2004 – Shade Tree Member**

The Clerk advised that Mr. Howell, who was the Shade Tree member up for reappointment, did not wish to be reappointed. Mark Peduto, a resident of the Borough, submitted a citizen involvement form and was interested in becoming a member on the Commission. The following Resolution was moved by Doty, seconded by Housel appointing **Mark Peduto** to the Shade Tree Commission:

**RESOLUTION #14-2004**

**SHADE TREE COMMISSION**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, the Borough of Washington, Warren County, New Jersey under this plan is directed and authorized to appoint a **Shade Tree Commission** in accordance with N.J.S.A. 40:64-2 et. seq.

**BE IT RESOLVED**, that the following named person is hereby appointed by the Mayor to serve as a member of the **Shade Tree Commission** for a term to expire **December 31, 2008**.

**Mark Peduto**

Name

Roll Call: Housel, Bertoline, Giaimis, Van Deursen, Doty and McDonald.

Ayes: 6, Nays: 0.

Motion carried.

**Resolution #15-2004 – Board of Adjustment**

The following Resolution was moved by McDonald, seconded by Housel and adopted appointing **John Nienstedt** as a regular member of the Board of Adjustment accepting the appointment of **Arthur DeFilippis** who did not wish to be considered for reappointment:

**RESOLUTION #15-2004**

**BOARD OF ADJUSTMENT**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter aw; and

**WHEREAS**, under this plan the Borough Council is directed and authorized to appoint members of the **Board of Adjustment**.

**BE IT HEREBY RESOVLED**, that **John Nienstedt** is hereby appointed to the **Board of Adjustment**, term to expire on **December 31, 2007**.

Roll Call: Doty, Van Deursen, Giaimis, Housel, Doty and Bertoline.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #16-2004 – Board of Adjustment Member – Alternate #1**

The following Resolution was moved by McDonald, seconded by Housel with the name of **Christina Woykowski**. **Ms. Woykowski** is filling the un-expired term of **John Nienstedt** who was moved up to a position as a regular member:

**RESOLUTION #16-2004**

**BOARD OF ADJUSTMENT**  
**ALTERNATE #1**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Borough Council is directed and authorized to appoint the **Alternate Members of the Board of Adjustment**.

**BE IT HEREBY RESOLVED**, that **Christina Woykowski**, by hereby appointed to the **Board of Adjustment** as **Alternate #1** to expire on **December 31, 2004**.

Roll Call: Bertoline, Doty, McDonald, Housel, Giaimis and Van Deursen.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #17-2004 – Board of Adjustment Member – Alternate #2**

This Resolution was tabled for lack of a name to appoint to this position.

**Resolution #18-2004 – Recreation Commission**

The following Resolution was moved by McDonald, seconded by Bertoline and adopted:

**RESOLUTION #18-2004**

**RECREATION COMMISSION**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor of the Borough is to appoint the members of the Board of Recreation with the consent of Borough Council; and

**WHEREAS**, the Mayor has designated the following person as her appointee;

**WHEREAS**, Council does approve of this appointment.

**BE IT THEREFORE RESOLVED**, that the following named person is appointed to the **Board of Recreation** for a term ending **January 1, 2009**.

**Candy DeFilippis**

Name

Roll Call: Housel, Bertoline, McDonald, Doty, Van Deursen and Giaimis.

Ayes: 6, Nays: 0.

Motion carried.

**Resolution #19-2004 – Local Assistance Board**

The following Resolution was moved by McDonald, seconded by Housel reappointing Councilman Susan Wagner-Glaser to the Local Assistance Board:

**RESOLUTION #19-2004**

**LOCAL ASSISTANCE BOARD – COUNCIL MEMBER**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this law the Council is to appoint one of its members as a member of the Local Assistance Board.

**NOW, THEREFORE, BE IT RESOLVED**, that **Susan Wagner-Glaser** is appointed to serve as a member of the **Local Assistance Board**, term ending **January 1, 2005**.

Roll Call: McDonald, Giaimis, Doty, Bertoline, Van Deursen and Housel.

Ayes: 6, Nays: 0.

Motion carried.

**Resolution #20-2004 – Local Assistance Board – Citizen Member**

The following Resolution was moved by McDonald, seconded by Housel reappointing Alan M. Fisher as the citizen member on the Local Assistance Board:

**RESOLUTION #20-2004**

**LOCAL ASSISTANCE BOARD – CITIZEN**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan “E” of Municipal Charter Law; and

**WHEREAS**, under this plan the Mayor of the Borough is to appoint (1) citizen member to serve on the **Local Assistance Board**.

**WHEREAS**, the Council does approve of this appointment.

**BE IT THEREFORE RESOLVED**, that the following named person be appointed to the **Local Assistance Board**, term to expire **January 1, 2006**.

**Alan M. Fisher**  
Name

Roll Call: Bertoline, Housel, Doty, McDonald, Giaimis and Van Deursen.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #21-2004 – Establishing Meetings for the Year of 2004**

The following Resolution was moved by Bertoline, seconded by Housel and adopted:

**RESOLUTION #21-2004**

**OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, pursuant to the **Open Public Meetings Act, P.L. 1975, C. 231**, the Borough of Washington is required to file and post certain notices of public meetings of the Common Council of the Borough of Washington; and

**WHEREAS**, among the obligations imposed upon the Borough of Washington is the obligation to file the said notices with the newspaper of general circulation circulating in the Borough of Washington; and

**WHEREAS**, a Schedule of Regular Meetings must be prepared, posted and filed within seven (7) days of the date of the annual re-organizational meeting of the Common Council.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, in the County of Warren, State of New Jersey, that the **Star Gazette**, a newspaper published in the Town of Hackettstown, and circulating in the Borough of Washington and the **Express Times**, a newspaper published in the Town of Easton, be designated as the newspapers to which all notices of regular and special meetings of the Common Council shall be transmitted, pursuant to the provisions of the Open Public Meetings Act, P.L. 1975, C. 231.

**BE IT FURTHER RESOLVED**, by the Authority aforesaid, that a copy of the attached **Schedule of Regular Meetings** be furnished to any member of the public requesting the same, upon the payment by such person of the sum of \$ 1.00 to the Borough of Washington, said charge to cover the costs of duplicating the same and the administrative expense of compliance with the request all as required by the **Open Public Meetings Act**.



**WASHINGTON BOROUGH COUNCIL MEETINGS**

**SCHEDULE OF 2004 REGULAR MEETINGS**

**BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY.**

**REGULAR MEETINGS:**

January 6, 2004	July 6, 2004
January 20, 2004	July 20, 2004
February 3, 2004	August 3, 2004
February 17, 2004	August 17, 2004
March 1, 2004	September 7, 2004
March 16, 2004	September 21, 2004
April 6, 2004	October 5, 2004
April 20, 2004	October 19, 2004
May 4, 2004	November 1, 2004*
May 18, 2004	November 15, 2004*
June 1, 2004	December 7, 2004
June 15, 2004	December 21, 2004

Monday Meeting\*

**ORGANIZATIONAL MEETING:** January 4, 2005

Councilman McDonald questioned the Borough's legally designated newspaper? Attorney Cushing noted that it must be a newspaper that is published in Warren County and it must be the Star Gazette. The Express is included in the event that the Borough wants more of a wider circulation but it must be in both if that's the case.

Roll Call: Bertoline, McDonald, Doty, Van Deursen, Housel and Giaimis.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #22A- 2004 – Board of Adjustment Member**

The following Resolution was moved by McDonald, seconded by Housel reappointing Donald Eller to the Board of Adjustment:

**RESOLUTION #22A-2004**

**BOARD OF ADJUSTMENT**

**WHEREAS**, the Borough of Washington, Warren County, New Jersey is now governed by Plan "E" of Municipal Charter Law; and

**WHEREAS**, under this plan the Borough Council is directed and authorized to appoint members of the **Board of Adjustment**.

**BE IT HEREBY RESOLVED**, that **Don Eller** is hereby appointed to the **Board of Adjustment**, term to expire on **December 31, 2007**.

Roll Call: McDonald, Bertoline, Doty, Van Deursen, Housel and Giaimis.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #22-2004 – Resolution of Appreciation – Mark S. Bond**

This Resolution was tabled until our next meeting.

**COMMUNICATIONS:**

The following communications were entered into the Record:

1. JCP & Light – Proposal for Basic Generation Service
2. Comcast Re: Level of Service Changes
3. State of NJ DOT RE: Rt. 31;
4. NJ State League Re: Proposed Stormwater Regulations;
5. NJ State League RE: Transfer of Development Rights;
6. Township of Knowlton Re: Countywide Strategic Growth & Transportation Plan;
7. Project Update – Passenger Rail Service Restoration Project

Mayor Van Deursen entertained a motion to acknowledge, receive and file the communications.

It was moved by McDonald, seconded by Giaimis that the communications numbered #1 thru #7 be acknowledged, received and filed.

Discussion: Mayor Van Deursen commented on Item #3 regarding Rt. 31 and Item #7 on the Rail Service Restoration Project. She was disappointed that they were utilizing Blairstown, rather than Washington Borough.

Ayes: 6, Nays: 0.  
Motion carried.

**AUDIENCE:**

Mayor Van Deursen entertained comments from the audience on items that were not on the agenda.

Attorney Steinhardt asked if he and his clients could come back to the next meeting regarding the Kimble sewer matter. Their engineer could not be present this evening. The two engineers are also conferring with each other. Council concurred.

**ORDINANCES:**

**Ordinance #1-2004** – Preservation of the Morris Canal (First Reading)

An ordinance preserving the Morris Canal was introduced by Councilwoman Bertoline.

It was further moved by Bertoline, seconded by McDonald that the Clerk read Ordinance #1-2004 by title only.

Roll Call: Giaimis, Housel, Van Deursen, Doty, Bertoline and McDonald.

Ayes: 6, Nays: 0.  
Motion carried.

The Clerk read Ordinance #1-2004 entitled, "AN ORDINANCE TO AMEND THE LAND USE ORDINANCE OF THE BOROUGH OF WASHINGTON, MORE SPECIFICALLY CHAPTER 94 TO PRESERVE THE MORRIS CANAL IN WASHINGTON BOROUGH."

Council Discussion: None.

It was moved by Giaimis, seconded by Bertoline that Ordinance #1-2004 be approved on first reading.

Roll Call; McDonald, Bertoline, Doty, Van Deursen, Giaimis and Housel.

Ayes: 6, Nays: 0.  
Motion carried.

It was moved by McDonald, seconded by Bertoline that Ordinance #1-2004 be published in the Star Gazette on January 15, 2004 and that the public hearing be scheduled for February 3, 2004.

Roll Call; Housel, Giaimis, Van Deursen, Doty, Bertoline and McDonald.

Ayes: 6, Nays: 0.  
Motion carried.

### **REPORTS:**

It was moved by McDonald, seconded by Bertoline that the A & E O.T., Trial Balance, Collector-Treasurer's (2), Borough Clerk's, WWTP, Zoning/Code Enforcement and Borough Manager's reports be accepted as presented and filed.

Discussion: Council Giaimis expressed his dissatisfaction on the lack of timeliness in the receipt of proposals for the Risk Manager, Engineer and Auditor. He felt that the Borough Manager had ample time to solicit for proposals. The auditor's request for proposals came approximately eight days prior to reorganization of the governing body. Manager Fisher noted that these positions had to be advertised in the newspaper and professional firms contacted to prepare proposals. He acted in as timely manner as he could given the directive from Council.

Ayes: 6, Nays: 0.  
Motion carried.

### **VOUCHERS:**

Mayor Van Deursen entertained questions or additions to the vouchers and claims for payment.

Councilwoman Bertoline questioned several of the membership dues the Borough pays for its employees. She questioned the Borough paying the Manager's dues for Kiwanis Club. Manager Fisher noted that the payment of dues was part of his compensation package when he was hired and felt to be very beneficial for the Borough to have a representative from the Borough government serving on this organization.

Hearing no further discussion, it was moved by McDonald, seconded by Bertoline that the vouchers and claims be paid in the amount of \$ 954,756.84 as reflected in the debit/credit memorandum on file in the Collector-Treasurer's office.

Roll Call: Housel, Bertoline, Giaimis, Doty, Van Deursen and McDonald.

Ayes: 6, Nays: 0.  
Motion carried.

**OLD BUSINESS:**

**D. Steinhardt Esq. – Kimble Sewer Connection – Pershing Avenue**

Deferred until next meeting.

**NEW BUSINESS:**

**Statewide Insurance Fund – Commissioner Appointment**

It was moved by Housel, seconded by McDonald that Alan M. Fisher be reappointed as the Borough's Statewide Insurance Fund Commissioner.

Roll Call: Bertoline, Doty, McDonald, Van Deursen, Housel and Giaimis.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #23-2004 – Authorizing the Tax Assessor & Legal Counsel to Prosecute Tax Appeals before the Warren County Board of Taxation**

The following Resolution was moved by McDonald, seconded by Bertoline and adopted:

**RESOLUTION #23-2004**

**RESOLUTION AUTHORIZING THE TAX ASSESSOR AND LEGAL COUNSEL OF THE BOROUGH OF WASHINGTON TO FILE AND PROSECUTE ANY AND ALL TAX APPEALS BEFORE THE WARREN COUNTY BOARD OF TAXATION AND THE TAX COURT OF NEW JERSEY.**

**WHEREAS**, the County Tax Board has issued a ruling requiring a Resolution by the Mayor and Council of each and every municipality in Warren County through their Administrator, Melissa Pritchett, CTA; and

**WHEREAS**, said Administrator requires that the Mayor and Council of each municipality in the County of Warren pass a Resolution to authorize the Assessor of the municipality and their legal counsel to file and prosecute any and all tax appeals before the Warren County Board of Taxation.

**NOW, THEREFORE, BE IT RESOLVED**, that Athan Efstathious, CTA, Assessor of the Borough of Washington, County of Warren and State of New Jersey, and Richard M. Conley, Esq., special legal counsel for the Borough of Washington, County of Warren, and State of New Jersey are hereby authorized to file, prosecute, stipulate, modify, agree upon and otherwise perform the duties which are required of said Assessor and Attorney, in the process of prosecution and/or filing of said Tax Appeals, within the jurisdiction of the Warren County Board of Taxation of the Tax Court of New Jersey.

Roll Call: Giaimis, Housel, Van Deursen, Doty, McDonald and Bertoline.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #24-2004 – Readopting Policies of the Borough**

The following Resolution was moved by McDonald, seconded by Bertoline and adopted:

**RESOLUTION #24-2004**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF WASHINGTON READOPTING AND AFFIRMING  
VARIOUS POLICIES OF THE GOVERNING BODY OF THE  
BOROUGH OF WASHINGTON, COUNTY OF WARREN, STATE OF  
NEW JERSEY.**

**WHEREAS**, the Mayor and Council of the Borough of Washington, have, from time to time, adopted certain policies by resolution pertaining to the efficient operation of the municipal government; and

**WHEREAS**, the Municipal Attorney and Municipal Auditor have investigated the status of these policies and have concluded that these policies should be readopted and reaffirmed each and every year unless they are adopted by way of an ordinance; and

**WHEREAS**, it is the desire of the Mayor and Council to retain the flexibility of dealing with policy matters through the format of resolution of the governing body as opposed to the ordinance procedures; and

**WHEREAS**, the governing body desires to readopt and affirms its existing policies kept on file with the Municipal Clerk.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Washington, County of Warren, in the State of New Jersey that the following named policies on file with the Municipal Clerk shall be readopted and affirmed as legal policies of the Borough of Washington and shall remain in full force and effect until either repealed or amended:

Personnel Policy – as adopted on November 9, 1982 and amended on September 16, 1986, December 19, 1989, November 16, 1992, December 30, 1993, August 2, 1994, April 16, 1996, December 3, 1996, October 5, 1999, December 17, 2002 and May 6, 2003.

Cash Management Plan – as adopted on August 20, 1991.

Policy Regarding Complaints Against Borough Employees Lodged by Citizens - as adopted on April 18, 1989.

Policy on a Drug-free Workplace – as adopted on November 16, 1992.

Policy on Equal Employment Opportunity and Affirmative Action – as adopted on November 16, 1992.

Policy on Claims Against the Borough Alleging Discrimination on the Basis of Handicap – as adopted on September 25, 1984.

Policy on Solicitation of Price Quotes for Insurance Coverage – as adopted on June 22, 1982.

Policy on Leaf Collection – as adopted on June 25, 2985.

Policy Regarding Outside Employment of Off-Duty Municipal Police Officers – as adopted on March 20, 1990.

Policy of the Borough of Washington for Extensions of Sewer Mains in Public Rights-of-way – as adopted on May 1, 1990.

Borough Policy on Sexual Harassment – as adopted on November 16, 1992.

Snow Removal Policy – As adopted on November 18, 1991.

Council Policy Regarding Citizen Requests to Vacate Municipal Streets – as adopted on November 21, 1989.

Drug/Alcohol Testing Policy Mandated for Employees with Commercial Driver's Licenses (CDL) – as adopted on January 23, 1996.

Washington Borough Department of Police Manual – as adopted on March 5, 1996.

Council Policy for the Accountability of Checks – as adopted on April 7, 1998.

**BE IT FURTHER RESOLVED**, that these policies may be inspected during normal working hours at the Borough Clerk's Office and copies of any or all policies may be requested and will be supplied upon payment of the required copy fee established by Borough Ordinance.

**BE IT FURTHER RESOLVED**, that nothing shall effect the validity of any administrative policy or regulation of the Borough of any By-law or policy or regulation of any other Board, Commission, Agency or Department of the Borough of Washington due to the fact that it is not mentioned, noted, named or included above in this Resolution.

Roll Call: Housel, Bertoline, Van Deursen, Giaimis, McDonald and Doty.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #25-2004- Redemption of Tax Sale Certificate, Blk. 100, Lot 44**

The following Resolution was moved by McDonald, seconded by Housel and adopted:

**RESOLUTION #25-2004**

**RESOLUTION FOR REDEMPTION OF TAX CERTIFICATES**  
**AS PER N.J.S.A. 54:5**

**KNOW ALL MEN BY THESE PRESENCE, THAT, WHEREAS**, lands in the taxing district of Washington Borough, County of Warren, State of New Jersey, were sold on October 24, 2003 to Wachovia-Coll Agt/Sass Muni-IV dtr, 123 South Broad Street, PA 1328S, Philadelphia, PA 19109 in the amount of \$ 2,364.66 for taxes or other municipal liens assessed for the year of 2002 and in the name of Steele, Edith L && Christopher as supposed owners, and in said assessment and sale were described as 53 Cornish Street, Block 100, Lot 044, which sale was evidenced by Certificate #387-03.

**WHEREAS**, I, Kay F. Stasyshan, the Collector of Taxes of said taxing district of the Borough of Washington, do certify that on 12/13-2003 and before the right to redeem was cut off, as provided by law, Attorney Robert Boak representing the new property owner, claiming to have an interest in said lands, did redeem said lands claimed by Wachovia-Coll Agt/Sass Muni-IV dtr, and last above mentioned, by paying to the Collector of Taxes of said taxing district of Washington Borough the amount of \$6426.82, which is the amount necessary to redeem Tax Sale Certificate #387-03.

**NOW, THEREFORE, BE IT RESOLVED**, on this 6<sup>th</sup> day of January, 2004 by the Mayor and Council of the Borough of Washington, County of Warren, authorize the Treasurer to issue a check payable to Wachovia-Coll Agt/Sass Muni IV dtr, 123 S. Broad Street, PA 1328S, Philadelphia, PA 19109 in the amount of \$ 6,626.82 (includes \$200.00 premium paid by Wachovia).

**BE IT FURHER RESOLVED**, that the Tax Collector is authorized to cancel this lien on Block 100, Lot 44 from the tax office records.

Roll Call: Bertoline, Doty, McDonald, Housel, Giaimis and Van Deursen.

Ayes: 6, Nays: 0.

Motion carried.

**Resolution #26-2004 – Refund of Prior Year Tax Overpayment**

The following Resolution was moved by McDonald, seconded by Housel and adopted:

**RESOLUTION #26-2004**

**A RESOLUTION TO REFUND PRIOR YEAR TAX OVERPAYMENT**

**WHEREAS**, according to the Tax Collector's records, there is an overpayment of \$ 1,058.27 on 2003 3<sup>rd</sup> Quarter Regular Taxes paid on property located at 120 Broad Street, also known as Block 92, Lot 5 and in the name of Stone, Anita; and

**WHEREAS**, this overpayment was created by the mortgage company/tax servicer for the former property owner (Stone) and the attorney for the new property owner both sending in a payment; and

**WHEREAS**, the mortgage company for the former property owner Anita Stone has stated that they are no longer servicing the loan for Anita Stone, who is requesting the overpayment be refunded to the former property owner.

<b><u>BLOCK/LOT</u></b>	<b><u>NAME OF OWNER/ PROPERTY LOCATION</u></b>	<b><u>AMOUNT/ QTR. &amp; YEAR</u></b>
092/005	Stone, Anita 120 Broad Street	\$1,058.27 3 <sup>rd</sup> Quarter 200e

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, to hereby authorize the Borough Treasurer to refund the amount of \$ 1,058.27 in the name of:

Stone, Anita  
PO Box 123  
Netcong, NJ 07857

Roll Call: Bertoline, Van Deursen, Doty, Housel, Giaimis and McDonald.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #27-2004 – Refund Prior Year Tax Ovepayment**

The following Resolution was moved by McDonald, seconded by Housel and adopted:

**RESOLUTION #27-2004**

**A RESOLUTION TO REFUND PRIOR YEAR TAX OVERPAYMENT**

**WHEREAS**, according to the Tax Collector's records, there is an overpayment of \$ 1,137.05 on 2003 4<sup>th</sup> Quarter Regular Taxes paid on property located on 89 Flower Avenue, also known as Block 66.03, Lot 8 and in the name of Luongo, Anthony and Diane; and

**WHEREAS**, this overpayment was created by the mortgage company/tax servicer and ABCO both sending in a payment for the Luongo's; and

**WHEREAS**, the mortgage company for the Luongo's is requesting the overpayment be refunded to the mortgage company.

<b><u>BLOCK/LOT</u></b>	<b><u>NAME OF OWNER/ PROPERTY LOCATION</u></b>	<b><u>AMOUNT/ QTR. &amp; YEAR</u></b>
066.03/008	Luongo, Anthony & Diane 89 Flower Avenue	\$ 1,137.05 \$4 <sup>th</sup> Quarter 2003

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, to hereby authorize the Borough Treasurer to refund the amount of \$ 1,137.05 in the name of:

Wells Fargo Home Mortgage  
Loan #0130265804, Client 708  
MAC X2501-01X, Tax Department  
1 Home Campus  
Des Moines, IA 50328

Roll Call: Housel, Giaimis, Van Deursen, Doty, Bertoline and McDonald.

Ayes: 6, Nays: 0.  
Motion carried.

**Resolution #28-2004 – Refund Prior Year Tax Overpayment**

The following Resolution was moved by McDonald, seconded by Housel and adopted:

**RESOLUTION #28-2004**

**A RESOLUTION TO REFUND PRIOR YEAR TAX OVERPAYMENT**

The following Resolution was moved by McDonald, seconded by Housel and adopted:



**RESOLUTION #28-2004**

**A RESOLUTION TO REFUND PRIOR YEAR TAX OVERPAYMENT**

**WHEREAS** according to the Tax Collector's records, there is an overpayment of \$ 1,589.89 on 2003 3<sup>rd</sup> Quarter Regular Taxes paid on property located at 80 Lenape Trail, also known as Block 101, Lot 15.18 and in the name of Pell, Edward and Diane; and

**WHEREAS**, this overpayment was created by the mortgage company/tax servicer and the Pell's both sending in a payment; and

**WHEREAS**, the mortgage company for the Pell's is requesting the overpayment be refunded to the mortgage company.

<b><u>BLOCK/LOT</u></b>	<b><u>NAME OF OWNER/ PROPERTY LOCATION</u></b>	<b><u>AMOUNT/ QTR. &amp; YEAR</u></b>
— 101.015.18	Pell, Edward & Diane 80 Lenape Trail	\$ 1,589.89 3 <sup>rd</sup> Qtr. 2003

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey, to hereby authorize the Borough Treasurer to refund the amount of \$ 1,589.89 in the name of

Countrywide Home Loans  
CHL Loan #20426595  
Attn.: Patti Crosse  
MS: SV-24  
PO Box 10200  
Van Nuys, CA 91499-6089

Roll Call: McDonald, Bertoline, Doty, Van Deursen, Housel and Giaimis.

Ayes: 6, Nays: 0.  
Motion carried.

**COUNCIL COMMENTS:**

Mayor Van Deursen polled Council for their comments.

Councilman Giaimis had no comments.

Councilman Housel wished everyone a Happy New Year. He was happy to see some new names on some of our Boards and Commissions.

Councilman Doty wished everyone a Happy New Year.

Councilwoman Beroline wished everyone a Happy New Year. She also wished to give special thanks to Art DeFilippis for his many years on the Board of Adjustment.

Councilwoman Bertoline asked when Mr. Goldshore would be meeting with Council? It has been set up for the next Council meeting.

Councilwoman Bertoline wanted to know what the status of the Smith Motor issue was? They are in the process of correcting the problem and will be appearing before the Planning Board. No enforcement action will be taken until after they appear before the Board.

Councilman McDonald also wished everyone a Happy New Year. He also thanked Mr. DeFilippis for his many years of community service to the Borough. He also commended Mrs. Higgins for a job well done on behalf of the Recreation Commission.

Mayor Van Deursen wished everyone a Happy New Year.

**Executive Session**

It was moved by Bertoline, seconded by McDonald that the Council go into Executive Session at 9:10 PM to discuss Personnel and Land Acquisition.

Ayes: 6, Nays: 0.  
Motion carried.

It was moved by Bertoline, seconded by Housel to go out of Executive Session back into open session.

Ayes: 6, Nays: 0.  
Motion carried.

Hearing no further business to come before Council, it was moved by Bertoline, seconded by Housel that the meeting be adjourned at 9:30 PM.

Ayes: 6, Nays: 0.  
Motion carried.

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Marianne Van Deursen, Mayor

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Linda L. Hendershot, RMC/CMC  
Borough Clerk