

WASHINGTON BOROUGH LAND USE BOARD
NOTIFICATION TO APPLICANT OF PUBLIC HEARING DATE

Case No. _____ Application Filed _____, 20 _____

To: _____, Applicant

Your application to the Washington Borough LAND USE BOARD concerning the premises at _____
(Street Address)

Block: _____ Lot: _____ has been given Case No. _____

You are hereby notified that a public hearing on this application has been ordered for _____, at 7:30 P.M. in the Washington Borough Municipal Building, 100 Belvidere Avenue, Washington, New Jersey, at which time you must be present either in person or by attorney, or your application will be dismissed.

Notice of the public hearing must be served and published by you, as described in N.J.S.A. 40:55D-12. The form of notice to be served and affidavit of service to be returned to the Board are attached. Please note that the affidavit of service must be filed with the Board at least 5 days prior to the hearing date.

Respectfully,

Patricia L. Titus
Land Use Board Clerk

attachments

WASHINGTON BOROUGH LAND USE BOARD

APPLICATION

*****For Official Use Only*****

*Case No.: _____ Time for Board Decision: _____ 20 _____ *

*Date Filed: _____ Disposition Date: _____ 20 _____ *

*Date Application Completed: _____ 20 _____ Disposition: _____ *

*Hearing Date(s): _____ *

TO THE APPLICANT : COMPLETE APPROPRIATE SECTIONS IN FULL FOR

RELIEF REQUESTED. PLEASE TYPE OR PRINT.

1. GENERAL INFORMATION

TO BE COMPLETED BY ALL APPLICANTS

Block: _____ Lot: _____

Property Street Address: _____

Applicant's Name: _____

Applicant's Address: _____

Applicant's email address: _____

Owner's Name: _____

Owner's Address: _____

Attorney's Name: _____

Attorney's Address: _____

Attorney's Telephone: _____

Attorney's email address: _____

If applicant is not owner set forth applicant's interest in the property: _____

Current or Last previous use or occupancy: _____

Proposed Use or Occupancy: _____

**GENERAL INFORMATION
(Continued)**

Zone:

| ZONING ORDINANCE REQUIREMENTS | EXISTING CONDITIONS | PROPOSED CONDITIONS |
|-------------------------------------|------------------------|------------------------|
|-------------------------------------|------------------------|------------------------|

Lot Area

Lot Frontage

Lot Width

Side Yard

Front Yard

Rear Yard

Accessory Bldg:

Distance to five (5) feet
sideline

Distance to five (5) feet
rear line

Distance to five (5) feet
other bldg

Height

Bldg. Coverage

Floor area
Ratio

Lot coverage

Accessory Bldg
coverage

Signs:

Number

Size(s)

If sign variance attach graphic representation to (scale) of size and location of proposed sign(s).

Have there been any previous applications involving these premises?

_____ If so date(s) of applications: _____

Nature of prior application(s) and date of disposition: _____

3. APPLICATION FOR VARIANCE

(N.J.S.A.40:55D-70(c) or (d))

TO THE LAND USE BOARD:

An application is hereby made for a variance from the terms of Section(s) _____

of the Zoning Ordinance so as to permit _____

REASONS FOR VARIANCE: (ATTACH SUPPLEMENTAL SHEETS IF NECESSARY)

(c) (1) (a) Describe exceptional size or shape of property: _____

(c) (1) (b) Describe exceptional topographic conditions or features unique to the property: _____

(c) (1) (c) Describe other extraordinary situations uniquely affecting the property: _____

(c) (2) Describe how the purposes of the Municipal Land Use Law would be advanced by deviation from the Zoning Ordinance: _____

(c) (2) Describe how the benefits of the deviation from the Zoning Ordinance would outweigh any detriment: _____

(d) Describe the special reasons for the granting of the variance: _____

Describe how the relief can be granted without substantial detriment to the public good: _____

Describe how the relief may be granted without substantially impairing the intent and purpose of the zone plan and zoning ordinance: _____

4. APPLICATION FOR OTHER RELIEF

TO THE LAND USE BOARD:

An application is hereby made for:

- Building Permit (N.J.S.A.40:55D-36)
- Certification of preexisting nonconforming use (N.J.S.A.40:55D-68)
- Interpretation of Zoning Map (N.J.S.A.40:55D-70(b))
- Other: Describe: _____

Reasons: (ATTACH SUPPLEMENTAL SHEETS IF NECESSARY) _____

TO APPLICANT: File all copies with Clerk of the LAND USE BOARD when only a variance or other relief is sought.

**5.CERTIFICATION
TO BE SIGNED BY ALL APPLICANTS AND OWNERS**

IF A VARIANCE PURSUANT TO N.J.S.A.40:55D-70(d) IS SOUGHT I ALSO SEEK SUBDIVISION APPROVAL, SITE PLAN APPROVAL, OR CONDITIONAL USE APPROVAL FROM THE LAND USE BOARD AND SUBMIT THE DOCUMENTS REQUIRED THEREBY.

Subdivision Site Plan Conditional Use

I CERTIFY THAT ALL THE INFORMATION SUBMITTED AND THE FOREGOING STATEMENTS MADE BY ME ARE TRUE. I AM AWARE THAT IF ANY OF THE FOREGOING STATEMENTS MADE BY ME ARE WILLFULLY FALSE, I AM SUBJECT TO PUNISHMENT.

Date: _____

_____ Signature of Applicant or Agent

_____ Signature of Co-Applicant

_____ If applicant is not the owner, signature of owner.

_____ Signature of Co-owner

WASHINGTON BOROUGH LAND USE BOARD

NOTICE OF HEARING

Applicant: _____ Case No. _____

Property Address: _____

Block: _____ Lot: _____

PLEASE TAKE NOTICE that the undersigned has filed an appeal or application for development with the Board of Adjustment of the Borough of Washington, Warren County, so as to permit

on the property set forth above.

A public hearing has been set down for _____, 20____ at 7:30 P.M. in the Washington Borough Municipal Building, 100 Belvidere Avenue, Washington, New Jersey and any interested party affected by this action may appear either in person, or by attorney, and may participate in the hearing regarding the granting of the relief sought in the appeal or application.

All documents relating to this application may be inspected by the public between the hours of 9:00 A.M. and 4:30 P.M. in the Office of the Clerk of the Land Use Board in the Washington Borough Municipal Building, 100 Belvidere Avenue, Washington, New Jersey.

Applicant

WASHINGTON BOROUGH LAND USE BOARD
AFFIDAVIT OF SERVICE

Applicant: _____ :

Property Address: _____ :

_____ :

Block: _____ Lot: _____ :

STATE OF NEW JERSEY)

SS:

COUNTY OF WARREN)

_____, of full age, being duly sworn according to law upon his / her oath deposes and says:

1. I served a copy of the attached notice upon the persons set forth in the attached schedule, which schedule sets forth the name of the person served, place of service, date of service, and the person actually served. Service was made by handing a copy of the notice to the person actually served and informing that person of its contents.

2. I deposited in the post office at _____ envelopes with postage prepaid thereon, directed to the person set forth on the attached schedule containing a copy of the notice annexed hereto. The notice was sent certified mail return receipt requested. The Post Office receipts (PS Form 3800) are attached hereto.

3. I also served copies of the Notice upon: (Check if applicable)

() 1. The Clerks of the following municipalities:

() 2. County Planning Board.

() 3. The Director of the Division of State and Regional Planning.

() 4. The Department of Transportation.

() 5. Public utilities which have registered to receive notice.

4. Notice was also published in the Express-Times, the official newspaper of Washington Borough, at least 10 days before the hearing date.

5. Attached to this Affidavit is the list of owners of property within 200 feet of the subject property and of the public utilities which have registered with the municipality to receive notice of applications, prepared by the Tax Assessor of the municipality.

6. The Affidavit of Publication from the Express-Times will be filed with the Clerk of the Land Use Board no later than the date of the hearing.

Signature of Applicant

Sworn and subscribed to before me this _____ day of _____ 20____.

SCHEDULE

Personal Service

| <u>Name of Person Served</u> | <u>Place of Service</u> | <u>Date of Service</u> | <u>Person Actually Served</u> |
|------------------------------|-------------------------|------------------------|-------------------------------|
|------------------------------|-------------------------|------------------------|-------------------------------|

Service by Certified Mail
(Return Receipt)

| <u>Name of Person Served</u> | <u>Address for Service</u> | <u>Date Mailed</u> |
|------------------------------|----------------------------|--------------------|
|------------------------------|----------------------------|--------------------|

Note: Attach copies of white receipt for certified mail.

WASHINGTON BOROUGH LAND USE BOARD

CONSENT TO EXTENSION OF TIME FOR DECISION

Applicant: _____ Case No. _____

Property Address: _____

Block: _____ Lot: _____

It is appearing that, due the complex nature of applicant's application to the Washington Borough Land Use Board, the Board will not be able to properly review the application by _____, 20____, when the statutory time for approval expires:

It is on this _____ day of _____, 20____, agreed by and between the applicant, _____

and the Land Use Board of the Borough of Washington that the time for decision shall be extended to _____, 20____.

Applicant

Clerk of the Board