

WASHINGTON BOROUGH RECREATION

PAVILION RENTAL REQUEST

LOWER PARK DRIVE WASHINGTON, NJ 07882

REQUEST FOR USE OF PAVILION AT WASHINGTON BOROUGH PARK

PLEASE SUBMIT REQUEST AT LEAST 2 WEEKS PRIOR TO RENTAL PERIOD. ALL RENTALS ARE ON A FIRST COME FIRST SERVE BASIS. APPROVAL WILL BE SENT VIA E-MAIL OR REGULAR MAIL.

Name Requesting Rental: _____

Group Name (if applicable): _____

Address: _____

Phone Number: _____

Email Address: _____

How would you prefer confirmation? (please check one) e-mail regular mail

Will you be bringing your own gas grill? (NO charcoal grills allowed) yes no

Date of Requested Rental: _____

Time of Rental: _____

Purpose of Rental: _____

Attendance Expected: _____

PAVILION FEE PER FOUR (4) HOUR USE = \$30.00

EXPECTED HOUR OF RENTAL _____ TOTAL RENTAL COST \$ _____

PAYMENT IS DUE WITH RENTAL REQUEST. IF RENTAL REQUEST IS DENIED FEE WILL BE RETURNED

WASHINGTON BOROUGH RECREATION RESERVES THE RIGHT TO CLOSE THE PAVILION IF CONDITIONS WARRANT THIS ACTION.

NO REFUNDS

OFFICE USE ONLY

RENTAL **APPROVED** **DENIED** **DATE** _____ **PAYMENT** **CASH** **CHECK NO.** _____

RENTAL CONFIRMATION SENT **MAIL** **EMAIL** **DATE** _____

**WASHINGTON BOROUGH RECREATION
PAVILION RENTAL REQUEST
LOWER PARK DRIVE WASHINGTON, NJ 07882**

PAVILION RENTAL RULES

1. NO alcoholic beverages.
2. NO fires of ANY kind (use of gas grill is permitted ONLY with permission from Washington Borough Recreation)
3. The responsible party submitting this application shall be present on location before rental begins, and remain until entire group has left.
4. All litter will be placed in provided receptacles.
5. Abide by all park rules and regulations.
6. Pets allowed on leashes ONLY.
7. NO loud music.
8. NO parking on grassed areas (parking is available at upper park area).

THE PARK CLOSSES AT SUNSET. FAILURE TO PLACE ALL LITTER IN RECEPTICALS AFTER RENTAL WILL RESULT IN REJECTION OF FUTURE RENTALS.

I agree, on behalf of the indicated party/organization, that all members and guests will observe the regulations and that we, individually and/or as an organization, will assume FULL financial responsibility for any and all damages to property during the indicated period of use. We also agree that we/our organization will, at all times hereafter indemnify Washington Borough Recreation against any loss, damage, or expense of any kind, which said Department may sustain or incur because of use of the above discussed facilities by us/our organization and we will further hold said Department harmless for loss of any kind in connection herewith.

REQUESTING PARTY SIGNATURE _____

DATE OF REQUEST _____

Completed applications can either be mailed or dropped off at
Borough of Washington
Recreation Department
100 Belvidere Ave, Washington, NJ 07882

APPROVAL SIGNATURE _____