
Re-Organization Agenda

Borough of Washington Agenda January 2, 2024 7:00 pm

STATEMENT OF ADEQUATE NOTICE

The requirements of the Open Public Meetings Law, P.L. 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published in the Express-Times (Warren County Edition) and Star Ledger and posted on the Boroughs website stating the time, place and purpose of the meeting as required by law.

FLAG SALUTE

ROLL CALL

Conry, Cox, Brown, France, Gorshkov, Infinito, Musick

AUDIENCE/COUNCIL APPEARANCE

Remarks, petitions, statements and testimony from guests

NOMINATION OF DEPUTY MAYOR:

BOARD APPOINTMENTS:

Land Use Board Appointments & Council Liaison

Daniel W, Frascella III	Class IV	Term: 12/31/27
Darryl Wright	Class II	Term: 12/31/24
Cynthia Valle	Class IV	Term: 12/31/27
Mary Ward	LUB Secretary	Term: 12/31/24
Council Liaison	Class III	Term:12/31/24

Green Team Liaison

Library Board

Rosemarie Rosati
Term: 01/01/2024-12/31/28

Re-Organization Agenda-Cont'd

RESOLUTIONS

RESOLUTION 2024-01

MEETING DATES OFFICIAL NEWSPAPERS

RESOLUTION 2024-02

RECOGNIZING AND CELEBRATING DIVERSITY THROUGHOUT 2022 IN THE BOROUGH OF WASHINGTON

RESOLUTION 2024-03

ESTABLISHING A CASH MANAGEMENT PLAN AND NAMING OFFICIAL CASH DEPOSITORIES

RESOLUTION 2024-04

RESOLUTION AUTHORIZING 2024 PROFESSIONAL SERVICES CONTRACT WITH HAWKINS, DELAFIELD & WOOD FOR MUNICIPAL BOND ATTORNEY SERVICES

RESOLUTION 2024-05

RESOLUTION AUTHORIZING 2024 PROFESSIONAL SERVICES CONTRACT WITH ERIK PETERSON FOR MUNICIPAL ATTORNEY SERVICES

RESOLUTION 2024-06

RESOLUTION AUTHORIZING 2024 PROFESSIONAL SERVICES CONTRACT WITH SUPLEE CLOONEY & CO. FOR MUNICIPAL AUDITING SERVICES

Re-Organization Agenda-Cont'd

Resolutions-Cont'd

RESOLUTION 2024-07

RESOLUTION AUTHORIZING 2024 PROFESSIONAL SERVICES CONTRACT WITH (HGA) HEYER GRUEL & ASSOCIATES PROFESSIONAL SERVICE FOR GENERAL MUNICIPAL PLANNING CONSULTANTS

RESOLUTION 2024-08

RESOLUTION AUTHORIZING 2024 PROFESSIONAL SERVICES CONTRACT WITH (HGA) HEYER GRUEL & ASSOCIATES PROFESSIONAL SERVICE FOR MUNICIPAL PLANNING CONSULTANTS FOR THE BOROUGH'S AFFORDABLE HOUSING

RESOLUTION 2024-09

RESOLUTION AUTHORIZING 2024 PROFESSIONAL SERVICES CONTRACT WITH CP ENGINEERS NJ LLC FOR MUNICIPAL WASTEWATER ENGINEERING SERVICES

RESOLUTION 2024-10

RESOLUTION AUTHORIZING 2024 PROFESSIONAL SERVICES CONTRACT WITH FINELLI CONSULTING ENGINEERS FOR GENERAL MUNICIPAL ENGINEERING SERVICES

RESOLUTION 2024-11

RESOLUTION AUTHORIZING 2024 PROFESSIONAL SERVICES CONTRACT WITH MARTIN ALLEN, ESQ. and the firm of DIFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C FOR TAX APPEAL ATTORNEY SERVICES

RESOLUTION 2024-12

APPOINTMENT OF QUALIFIED PURCHASING AGENT HECTOR HERRERA AS PUBLIC AGENCY COMPLIANCE OFFICER

RESOLUTION 2024-13

RESOLUTION APPOINTING CONNIE DEAN AS DEPUTY MUNICIPAL RECYCLING COORDINATOR/DEPUTY CLEAN COMMUNITIES' COORDINATOR, RESPECTIVELY

Re-Organization Agenda-Cont'd

Resolutions-Cont'd

RESOLUTION 2024-14

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

RESOLUTION 2024-15

INTEREST RATES- TAXES

RESOLUTION 2024-16

RESOLUTION PROVIDING FOR TEMPORARY CURRENT FUND APPROPRIATIONS

RESOLUTION 2024-17

RESOLUTION PROVIDING FOR TEMPORARY SOLID WASTE FUND APPROPRIATIONS

RESOLUTION 2024-18

RESOLUTION PROVIDING FOR TEMPORARY SEWER UTILITY APPROPRIATIONS

RESOLUTION 2024-19

RESOLUTION ADOPTING A DOMESTIC VIOLENCE POLICY

RESOLUTION 2024-20

RESOLUTION AUTHORIZING THE TAX ASSESSOR AND LEGAL COUNSEL OF THE BOROUGH OF WASHINGTON TO FILE AND PROSECUTE ANY AND ALL TAX APPEALS BEFORE THE WARREN COUNTY BOARD OF TAXATION AND THE TAX COURT OF NEW JERSEY

RESOLUTION 2024-21

RESOLUTION AUTHORIZING THE BOROUGH OF WASHINGTON TO PROCESS THE CANCELLATION OF ANY PROPERTY TAX REFUND, SEWER REFUND, GARBAGE REFUND OR DELINQUENCY IN THE AMOUNT OF LESS THAN \$10.00

Re-Organization Agenda-Cont'd

Resolutions-Cont'd

RESOLUTION 2024-22

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT
FOR PROFESSIONAL SERVICES WITHOUT PUBLIC BID
FOR A PUBLIC DEFENDER

RESOLUTION 2024-23

RESOLUTION TO APPOINT
TIFFANY TAGARELLI, Esquire AS MUNICIPAL SUBSTITUTE PROSECUTOR FOR THE BOROUGH OF
WASHINGTON

RESOLUTION 2024-24

RESOLUTION TO APPOINT
MATTHEW MOENCH AS MUNICIPAL PROSECUTOR FOR THE BOROUGH OF WASHINGTON

RESOLUTION 2024-25

RESOLUTION OF THE BOROUGH OF WASHINGTON, COUNTY OF WARREN, STATE OF NEW
JERSEY AUTHORIZING THE BOROUGH OF WASHINGTON TO ENTER INTO A SHARED SERVICES
AGREEMENT WITH THE TOWNSHIP OF WASHINGTON PROVIDING FOR TAX ASSESSOR CLERK
SERVICES

RESOLUTION 2024-26

RESOLUTION TO APPOINT
CHARLES CARRO AS MUNICIPAL COURT JUDGE FOR THE BOROUGH OF WASHINGTON

COUNCIL REMARKS

Next Meeting: January 16, 2024.

ADJOURNMENT

**RESOLUTION 2024-01
MEETING DATES
OFFICIAL NEWSPAPERS**

OPEN PUBLIC MEETINGS ACT

WHEREAS, pursuant to the Open Public Meetings Act, P.L. 1975, C.231, the Borough of Washington is required to file and post certain notices of public meetings of the Common Council of the Borough of Washington; and

WHEREAS, among the obligations imposed upon the Borough of Washington is the obligation to file the said notices with the newspaper of general circulation circulating in the Borough of Washington; and

WHEREAS, a schedule of regular meetings must be prepared, posted and filed within (7) seven days of the date of the annual reorganization meeting of the Common Council.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the Borough of Washington, County of Warren, State of New Jersey, that the **Express-Times Warren County Edition**, a newspaper published in the Town of Easton and circulated within Warren County, and the **Star Ledger** to which all notices of regular and special meetings of the Common Council shall be transmitted and be designated as the official newspapers of the Common Council, pursuant to the provisions of the Open Public Meetings Act, P.L. 1975 C. 231.

BE IT FURTHER RESOLVED, the Governing Body authorizes the Chief Financial Officer to issue payments between the meeting dates and provide the report on the checks issued at the next regularly scheduled meeting.

BE IT FURTHER RESOLVED, by the Authority aforesaid that a copy of the attached **Schedule of 2024 Regular Meetings** be furnished to any member of the public requesting same, as required by the Open Public Meeting Act.

**SCHEDULE OF 2024 REGULAR MEETINGS
BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY**

Pursuant to N.J.A.C. 5:39-1.5(e), the Council is required to amend its annual meeting notice. Council is having in-person council meetings for these meetings.

Regular meetings will be start at 7:00 PM.

Members of the public will be able to give public comment during relevant portions of the meetings. Documents in connection with Council meetings will be posted on the Borough website, https://www.washingtonboronj.gov/council_agen_min.html, with the agenda.

REGULAR MEETINGS-2024:

January 2, (Reorganization Meeting) & 16th
February 6th , & 20th
March 5th & 19th
April 2nd & 16th
May 7th & 21st
*June 18th
*July 16th
*August 20th
September 3rd & 17th
October 1st & 15th
November 12th
December 3rd & 17th

Official Action May Be Taken

**RESOLUTION 2024-02
RECOGNIZING AND CELEBRATING DIVERSITY THROUGHOUT 2024 IN THE BOROUGH OF
WASHINGTON**

WHEREAS, the Borough of Washington takes great pride in its cultural and ethnic diversity; and

WHEREAS, the Borough recognizes that marginalized ethnic and cultural groups of Americans have endured hardships and injustices and commends the community for the continuous pursuit of overcoming those injustices and changing the course and nature of history; and

WHEREAS, we honor the prominent leaders and activists who have paved the way for equality and justice, calling our attention to the continued need to battle racism and to build an equitable society.

THEREFORE, BE IT RESOLVED that the Borough of Washington, declares and recognizes the following months and dates in 2022, and honors the contributions and sacrifices made in building pride in and educating all Americans, as well as many achievements and contributions made by Americans of diverse cultural and ethnic backgrounds to our economic, cultural, spiritual, and political development:

Re-Organization January 2, 2024

January 2024

Month-long observances:

- a. National Mentoring Month
- b. Poverty in America Awareness Month
- c. Slavery and Human Trafficking Awareness Month

Important January DE&I calendar dates:

- a) January 1 – New Year’s Day
- b) January 4 – World Braille Day
- c) January 7 – Coptic Orthodox Christmas
- d) January 25 – Mahayana New Year (Buddhist)
- e) January 13 – Maghi (Sikh)
- f) January 21 – World Religion Day
- g) January 15 – Martin Luther King, Jr. Day
- h) January 24 – International Day of Education
- i) January 26 – International Customs Day
- j) January 27 – International Holocaust Remembrance Day

February 2024

Month-long observances:

American Heart Month
Black History Month

Important February DE&I calendar dates:

- February 1 – National Freedom Day
- February 4 – Rosa Parks Day
- February 6 – Safer Internet Day
- February 10 – Chinese New Year (Year of the Dragon)
- February 11 – International Day of Women & Girls in Science
- February 12 – International Epilepsy Day
- February 13 – Mardi Gras
- February 14 – Ash Wednesday
- February 14 – Valentine’s Day
- February 15 – Nirvana Day (Buddhist)
- February 15 – International Childhood Cancer Day
- February 19 – Family Day (Canada)
- February 20 – World Day of Social Justice

March 2024

Month-long observances:

Re-Organization January 2, 2024

Developmental Disabilities Awareness Month
Ethnic Equality Month
Gender Equality Month
Greek-American Heritage Month
Irish-American Heritage Month
National Colon Cancer Awareness Month
National Kidney Month
National Multiple Sclerosis Awareness and Education Month
National Women's History Month

Important March DE&I calendar dates:

March 1 – Employee Appreciation Day
March 8 – International Women's Day
March 8 – Maha Shivarati (Hindu)
March 10 – Ramadan begins (Islam)
March 14 – Pi π Day
March 14 – Equal Pay Day
March 17 – St. Patrick's Day
March 21 – World Down Syndrome Day
March 23 – Purim (Jewish)
March 25 – International Day of Remembrance of the Victims of Slavery and the Transatlantic Slave Trade
March 24 – Holi (Hindu)
March 24 – Palm Sunday (Christian)
March 29 – Good Friday (Christian)
March 31 – International Transgender Day of Visibility
March 31 – Easter (Christian)

April 2024

Month-long observances:

Arab-American Heritage Month
Autism Awareness Month
Celebrate Diversity Month
Earth Month
National Child Abuse Prevention Month
National Volunteer Month

Important April DE&I calendar dates:

April 2 – World Autism Awareness Day
April 5 – Laylat al-Qadr (Muslim)
April 9 – Eid-al-Fitr/End of Ramadan (Muslim)
April 12 – National Day of Silence (LGBTQ+)
April 21 – Start of Ridvan (Baha'i)
April 22 – Passover begins (Jewish)
April 22 – Earth Day
April 30 – Passover ends

May 2024

Month-long observances:

ALS Awareness Month
Haitian Heritage Month
Indian Heritage Month
Jewish-American Heritage Month
Mental Health Awareness Month
National Asian American and South Pacific Islander Heritage Month
Older Americans Month
South Asian American Heritage Month

Important May DE&I calendar dates:

May 5 – Cinco de Mayo
May 5 – Yom Hashoah (Jewish)
May 17 – International Day Against Homophobia, Transphobia and Biphobia
May 20 – Victoria Day (Canada)
May 21 – World Day for Cultural Diversity for Dialogue and Development
May 23 – Declaration of the Bab (Baha'i)
May 29 – Ascension of Baha'u'llah (Baha'i)
May 27 – Memorial Day

June 2024

Alzheimer's and Brain Awareness Month
Black Music Month
National Caribbean American Heritage Month
Pride Month (LGBTQ+)

Important June DE&I calendar dates

June 5 – World Environment Day
June 9 – Race Unity Day
June 12 – Loving Day
June 16 – Eid al-Adha (Muslim)
June 19 – Juneteenth
June 20 – World Refugee Day
June 20 – Litha, Summer Solstice (Pagan)
June 21 – National Indigenous Peoples Day (Canada)
June 24 – St-Jean-Baptiste Day (Quebec)
June 28 – Pride Day (LGBTQ+) (varies by city and country)

July 2024

Month-long observances:

Re-Organization January 2, 2024

French-American Heritage Month

Important July DE&I calendar dates

July 1 – Canada Day (Canada)
July 4 – Independence Day (USA)
July 7 – Muharram Islamic New Year
July 9 – Martyrdom of the Bab (Baha'i)
July 11 – World Populace Day
July 14 – Bastille Day
July 18 – International Nelson Mandela Day
July 24 – Pioneer Day (Mormon)
July 26 – National Disability Independence Day (commemorates the signing of the Americans With Disabilities Act)
July 30 – International Day of Friendship

August 2024

Month-long observances:

National Civility Month

Important DE&I calendar dates:

August 7 – Purple Heart Day
August 9 – International Day of the World's Indigenous People
August 13 – Left-Handers Day
August 17 – Marcus Garvey Day (Jamaican)
August 19 – World Humanitarian Day
August 21 – Senior Citizens Day
August 26 – Women's Equality Day
August 26 – Krishna Janmashtami (Hindu)

September 2024

Month-long observances:

Hispanic Heritage Month
National Guide Dog Month
Suicide Prevention Month

Important September DE&I calendar dates:

September 2 – Labor Day
September 5 – International Day of Charity
September 11 – Patriot Day (U.S.A.)
September 15 – International Day of Democracy
September 16 – Mexican Independence Day
September 21 – International Day of Peace
September 21 – World Gratitude Day
September 22 – American Business Women's Day
September 27 – National Native American Day

September 30 – National Day for Truth & Reconciliation (Canada)

October 2024

Month-long observances:

Breast Cancer Awareness Month
Bullying Prevention Month
Domestic Violence Awareness Month
Filipino-American Heritage Month
German-American Heritage Month
Italian-American Heritage Month
LGBTQ History Month
National Work and Family Month
Polish-American Heritage Month
Family History Month

Important October DE&I calendar dates:

October 2 – International Day of Nonviolence
October 2 – Rosh Hashanah begins (Jewish)
October 3 – Navrati begins (Hindu)
October 10 – World Mental Health Day
October 11 – National Coming Out Day (LGBTQ+)
October 11 – Yom Kippur (Jewish)
October 14 – National Indigenous Peoples' Day (United States)
October 14 – Thanksgiving Day (Canada)
October 16 – Sukkot (Jewish)
October 16 – Bosses' Day
October 19 – Spirit Day (LGBTQ+ anti-bullying)
October 20 – Birth of the Bab (Baha'i)
October 20 – Sikh Holy Day (birth of Guru Granth)
October 21 – Waste Reduction Week
October 22 – International Stuttering Awareness Day
October 31 – Halloween
October 31 – Diwali (Hindu)

November 2024

Month-long observances:

Diabetes Awareness Month
National Native American, American Heritage Month

Important DE&I calendar dates:

November 1-2 – Dia de Muertos
November 1 – All Saints' Day (Roman Catholic)

Re-Organization January 2, 2024

November 1 – National Stress Awareness Day
November 2 – All Souls' Day
November 9 – World Freedom Day
November 9 – World Adoption Day
November 11 – Remembrance/Veterans Day
November 12 – Birth of Baha'u'llah (Baha'i)
November 13 – World Kindness Day
November 16 – International Day for Tolerance
November 19 – International Men's Day
November 20 – Transgender Day of Remembrance
November 20 – Universal Children's Day (Human Rights, U.N.)
November 28 – Thanksgiving
November 25 – Day of the Covenant (Baha'i)
November 27 – Ascension of Abdu'l-Baha (Baha'i)

December 2024

Month-long observances:

HIV/AIDS Awareness Month
Universal Human Rights Month

Important December DE&I calendar dates:

December 1 – World AIDS Day
December 3 – International Day for People with Disabilities
December 5 – International Volunteer Day
December 9 – International Genocide Prevention Day
December 10 – International Human Rights Day
December 21 – Yule Winter Solstice (Pagan)
December 25 – Christmas (Christian)
December 25 – Hanukkah begins at sunset (Jewish)
December 26 – Kwanzaa week (Celebration of African Customs & Cultures)
December 26 – Boxing Day
December 31 – New Year's Eve
January 2, 2025 – Hanukkah ends at sunset (Jewish)

THEREFORE, BE IT FURTHER RESOLVED, that we join other organizations throughout the state of New Jersey and this country to use this occasion to raise awareness of the hardships endured, celebrate the milestones that have been achieved, and continue the unrelenting pursuit of equality and justice for all.

**RESOLUTION 2024-03
ESTABLISHING A CASH MANAGEMENT PLAN AND NAMING
OFFICIAL CASH DEPOSITORIES**

**RESOLUTION ESTABLISHING A CASH MANAGEMENT PLAN AND
NAMING OFFICIAL CASH DEPOSITORIES**

WHEREAS, N.J.S.A. 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

WHEREAS, N.J.S.A. 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

WHEREAS, the Borough Council of the Borough of Washington, County of Warren wish to comply with the above statutes;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Washington, County of Warren adopts the following cash management plan, includes the official depositories for the Borough of Washington, County of Warren for the period January 1, 2024 through December 31, 2024.

**CASH MANAGEMENT PLAN OF THE
BOROUGH OF WASHINGTON,
COUNTY OF WARREN**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A: 5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Borough of Washington, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED
BY THE PLAN**

A. The plan is intended to cover all deposits and/or all investments of the funds of the Borough of Washington including but not limited to:

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Current Fund
Payroll Trust Fund
Agency Account
Sewer Utility Revenue Account
Developers' Escrow Trust Funds
Open Space Accounts
General Capital Account
Sewer Capital Account
Solid Waste Operating Account
Solid Waste Capital Account
Regular Trust Accounts
COAH

III. DESIGNATION OF OFFICIALS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of Washington are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

The Chief Financial Officer is further authorized to make interfund transfers between the Borough Funds as may be necessary from time to time. The Chief Financial Officer is authorized to make such transfers and/or any and all payments by wire transfer as necessary.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

TD Bank
PNC Bank
Wells Fargo
Investors Savings
The Depository Trust Company
Provident
Peapack Gladstone Bank
Money Market Investment Accounts and/or Certificates of Deposit
Unity Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.

V. **DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Borough of Washington referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official (s) referred to in Section III above.

TD Bank
MBIA-Class Management Unit Trust
NJ ARM Program
NJ Cash Management Fund
PNC Bank
Valley National Bank
Millington Savings Bank
Provident
The Depository Trust Company
Investors Savings
Wells Fargo
Peapack Gladstone Bank
Unity Bank

VI. **AUTHORIZED INVESTMENTS**

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of the school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L.1977, ch. 281 (C.52: 18A-90.4); or

- (8) Agreements for the repurchase of fully collateralized securities if:
- (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) The custody of collateral is transferred to a third party;
 - (c) The maturity of the agreement is not more than 30 days;
 - (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17: 19-41); and
 - (e) A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “governmental money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund

An investment company or investment trust:

- (a) Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 USC sec. 80a-1 et seq., and operated in accordance with 17 CFR sec. 270.2a-7.
- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) Which has:
 - (1) Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (2) Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool

An investment pool:

- (a) Which is managed in accordance with 17 C.F.R. sec 270.2a-7;
- (b) Which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;

- (d) Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;
- (e) Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected at the time of interest rate adjustment, to have a market value that approximates their par value, or net asset value; and
- (f) Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management fund, or through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C49: 3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in the U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Washington, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Washington to assure that there is no unauthorized use of the funds or the Permitted Investments that involve Securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Borough of Washington or by a third party custodian prior to or upon the release of the Borough of Washington’s funds.

To assure that all parties with whom the Borough of Washington deals either by way of Deposits or Permitted Investments are aware of the authority and the limits sets forth in the Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s)

VIII. REPORTING REQUIREMENTS

At the public meeting of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough of Washington a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Washington as a Deposit or a Permitted Investment.

- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Washington.

IX. TERM OF THE PLAN

This plan shall be effective January 1, 2024 through December 31, 2024. The Plan may be amended from time to time as necessary.

To the extent that any amendment is adopted by the Borough Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION 2024-04

RESOLUTION AUTHORIZING 2024 PROFESSIONAL SERVICES CONTRACT WITH HAWKINS, DELAFIELD & WOOD FOR MUNICIPAL BOND ATTORNEY SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of 10,000.00, excluding any escrow related services and;

WHEREAS, Hawkins, Delafield & Wood has completed and submitted a Business Entity Disclosure Certification which certifies that Hawkins, Delafield & Wood has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Hawkins, Delafield & Wood from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Hawkins, Delafield & Wood; and

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Hawkins, Delafield & Wood as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Hawkins, Delafield & Wood

RESOLUTION 2024-05

RESOLUTION AUTHORIZING 2024 PROFESSIONAL SERVICES CONTRACT WITH ERIK C. PETERSON FOR MUNICIPAL ATTORNEY SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of \$50,000.00, excluding any escrow related services and;

WHEREAS, Erik C. Peterson has completed and submitted a Business Entity Disclosure Certification which certifies that Erik C. Peterson has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Erik C. Peterson from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Erik C. Peterson Law Offices

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Erik C. Peterson Law Offices as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Erik C. Peterson Law Offices

RESOLUTION 2023-06

RESOLUTION AUTHORIZING 2023 PROFESSIONAL SERVICES CONTRACT WITH SUPLEE CLOONEY & CO. FOR MUNICIPAL AUDITING SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Auditing Service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of 30,000.00, excluding any escrow related services and;

WHEREAS, Suplee Clooney & Co. has completed and submitted a Business Entity Disclosure Certification which certifies that Suplee Clooney & Co. has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Suplee Clooney & Co. from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Suplee Clooney & Co.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Suplee Clooney & Co. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Suplee Clooney & Co.

RESOLUTION 2024-07
RESOLUTION AUTHORIZING 2024 PROFESSIONAL SERVICES CONTRACT WITH (HGA)
HEYER GRIEL & ASSOCIATES PROFESSIONAL SERVICE FOR GENERAL MUNICIPAL
PLANNING CONSULTANTS

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of 7,500.00, excluding any escrow related services and;

WHEREAS, (HGA) Heyer Gruel & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit (HGA) Heyer Gruel & Associates from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by HGA Associates Planning Consultants

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with (HGA) Heyer Gruel & Associates as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and (HGA) Heyer Gruel & Associates

RESOLUTION 2024-08

RESOLUTION AUTHORIZING 2023 PROFESSIONAL SERVICES CONTRACT WITH (HGA) HEYER GRUEL & ASSOCIATES PROFESSIONAL SERVICE FOR MUNICIPAL PLANNING CONSULTANTS FOR THE BOROUGH AFFORDABLE HOUSING

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Planning Consultants as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a *not-to-exceed* amount of the 2024 adopted budget amount, excluding any escrow related services and;

WHEREAS, (HGA) Heyer Gruel & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit (HGA) Heyer Gruel & Associates from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by (HGA) Heyer Gruel & Associates.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with (HGA) Heyer Gruel & Associates as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and (HGA) Heyer Gruel & Associates.

RESOLUTION 2024-09

RESOLUTION AUTHORIZING 2024 PROFESSIONAL SERVICES CONTRACT WITH CP ENGINEERS NJ LLC FOR MUNICIPAL WASTEWATER ENGINEERING SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of Engineering Services for Wastewater as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of 100,000.00, excluding any escrow related services and;

WHEREAS, CP Engineers NJ, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that CP Engineers NJ, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit CP Engineers NJ, LLC from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by CP Engineers NJ, LLC

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with CP Engineers NJ, LLC as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and CP Engineers NJ, LLC

RESOLUTION 2024-10

RESOLUTION AUTHORIZING 2024 PROFESSIONAL SERVICES CONTRACT WITH FINELLI CONSULTING ENGINEERS FOR GENERAL MUNICIPAL ENGINEERING SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

WHEREAS, Finelli Consulting Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Finelli Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Finelli Consulting Engineers from making any reportable contributions through the term of the contract, and

WHEREAS, the maximum amount for the 2024 Professional Services is not to exceed \$70,000.00 not including any escrow charges, and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Finelli Consulting Engineers

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with Finelli Consulting Engineers as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Finelli Consulting Engineers

RESOLUTION 2024-11

RESOLUTION AUTHORIZING 2024 PROFESSIONAL SERVICES CONTRACT WITH MARTIN ALLEN, ESQ. and the firm of DiFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C FOR TAX APPEAL ATTORNEY SERVICES

WHEREAS, the Borough Council of the Borough of Washington has a need to contract the services of a Tax Appeal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

WHEREAS, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of 10,000.00, excluding any escrow related services and;

WHEREAS, MARTIN ALLEN, ESQ. and the firm of DiFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that DiFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C. has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit MARTIN ALLEN, ESQ. and the firm of DiFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C. from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by MARTIN ALLEN, ESQ. and the firm of DiFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C.

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Washington to enter into a contract with MARTIN ALLEN, ESQ. and the firm of DiFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Chief Financial Officer and Martin Allen, LLC.

RESOLUTION 2024-12
APPOINTMENT OF QUALIFIED PURCHASING AGENT ROSE WITT AS PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, N.J.A.C. 17:27-1.1 provides that no public works contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

WHEREAS, N.J.A.C 17:27-3.5 provides that each public agency shall designate an officer or employee to serve as its public agency compliance officer.

WHEREAS, The Borough of Washington has appointed a Qualified Purchasing Agent and hereby appoints the Public Agency Compliance Officers to be Hector Herrera.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Washington, County of Warren State of New Jersey that the Qualified Purchasing Agent Rose Witt be appointed as the Public Agency Compliance Officer.

RESOLUTION 2024-13
RESOLUTION APPOINTING CONNIE DEAN AS DEPUTY MUNICIPAL RECYCLING COORDINATOR/DEPUTY CLEAN COMMUNITIES' COORDINATOR, RESPECTIVELY

WHEREAS, pursuant to N.J.S.A. 13:1E et. seq, all municipalities must designate a Municipal Recycling Coordinator as well as a Clean Communities Coordinator; and

WHEREAS, N.J.S.A. 13:1E also provides for a Deputy Municipal Recycling Coordinator, and Deputy Clean Communities Coordinator to be appointed; and

WHEREAS, the foregoing appointments shall be for one (1) calendar year, expiring on December 31st of each year; and

WHEREAS, the administration of these programs beautifies the Borough, educate the public about proper recycling and solid waste disposal practices, and provide much needed revenue to the Borough via Clean Communities and Recycling Tonnage Grants; and

NOW THEREFOR BE IT RESOLVED, by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that Connie Dean be appointed Deputy Clean Communities Coordinator and Deputy Municipal Recycling Coordinator through December 31, 2024.

RESOLUTION 2024-14
GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION
“Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964”

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the *Borough Council* of the *Borough of Washington*, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

RESOLUTION 2024-15
INTEREST RATES- TAXES
N.J.S.A. 54:4-67:39

WHEREAS, municipal charges; namely taxes are payable in quarterly installments on **February 1st, May 1st, August 1st and November 1st** in each year, and installments become delinquent if not paid on or before those dates.

BE IT THEREFORE RESOLVED, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00 upon all delinquent installments; and

BE IT ALSO RESOLVED, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6) percent of the amount of the delinquency; and

BE IT ALSO RESOLVED, that the Tax Collector authorized to cancel any balance under \$10; and

BE IT FURTHER RESOLVED, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the ten (10th) day of the month in which taxes are due, shall bear interest at the applicable interest rate from the original due date.

BE IT FURTHER RESOLVED, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges; namely taxes for the Calendar Year of 2024.

RESOLUTION 2024-16

**A RESOLUTION PROVIDING FOR TEMPORARY CURRENT FUND
APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2024 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2024; and

WHEREAS, the total temporary appropriations in the 2024 budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$1,521,468.93 and

WHEREAS, 26.25% of the total appropriations in the 2023 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2023 Budget is the sum of \$1,996,976.08

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION	\$1,521,468.93
TOTAL CAPITAL AND DEBT SERVICE	\$ 409,718.45
TOTAL ALL TEMPORARY APPROPRIATIONS:	\$1,931,187.38

RESOLUTION 2024-17

**A RESOLUTION PROVIDING FOR
TEMPORARY SOLID WASTE FUND
APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2024 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2024; and

WHEREAS, the total temporary appropriations in the 2024 budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$137,399.39; and

WHEREAS, 26.25% of the total appropriations in the 2023 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2023 Budget is the sum of \$150,769.94;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION	\$137,399.39
TOTAL CAPITAL AND DEBT SERVICE	\$0.00
TOTAL ALL TEMPORARY APPROPRIATIONS:	\$137,399.39

RESOLUTION 2024-18

**A RESOLUTION PROVIDING FOR TEMPORARY SEWER UTILITY
APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2024 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2022; and

WHEREAS, the total temporary appropriations in the 2024 sewer utility budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$446,050.25; and

WHEREAS, 26.25% of the total appropriations in the 2023 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2023 Budget is the sum of \$709,406.25

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION	\$446,050.25	
DEBT SERVICE	\$	0.00
TOTAL ALL TEMPORARY APPROPRIATIONS:	\$446,050.25	

RESOLUTION 2024-19

RESOLUTION ADOPTING A DOMESTIC VIOLENCE POLICY

WHEREAS, on or about October 15, 2019, the New Jersey Civil Service Commission issued a Statewide Domestic Violence Policy (DVP) for Public Employers, which is attached hereto; and

WHEREAS, pursuant to N.J.S.A. 11A:2-6a(b)(1), “The [Civil Service Commission] shall develop a uniform domestic violence policy, which all public employers shall adopt and distribute to their employees, regardless of whether a public employer is subject to the provisions of Title 11A, Civil Service, of the New Jersey Statutes;” and

WHEREAS, the Borough of Washington seeks to update its Personnel Policies and Procedures Manual to comply with N.J.S.A. 11A:2-6a(b)(1).

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Washington, in the County of Warren, that the Borough of Washington Policies and Procedures Manual is updated as follows:

1. The Statewide DVP (which is attached hereto) shall be referenced and adopted in the Borough of Washington Personnel Policies and Procedures Manual.
2. The Borough of Washington Personnel Policies and Procedures Manual shall designate Catherine McCarthy, as Human Resources Officer (HRO) for purposes of the DVP.
3. Laurie Courter shall be designated as Secondary Human Resources Officer (SHRO)
4. The Table of Contents shall be updated to reflect the inclusion Borough’s adoption of the Statewide DVP

BE IT FURTHER RESOLVED that a copy of the updated Borough of Washington Personnel Policies and Procedures Manual is on file with the Clerk's office; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the Borough Clerk for distribution to all Borough employees.

RESOLUTION 2024-20

RESOLUTION AUTHORIZING THE TAX ASSESSOR AND LEGAL COUNSEL OF THE BOROUGH OF WASHINGTON TO FILE AND PROSECUTE ANY AND ALL TAX APPEALS BEFORE THE WARREN COUNTY BOARD OF TAXATION AND THE TAX COURT OF NEW JERSEY

WHEREAS, the County Tax Board has issued a ruling requiring a Resolution by the Mayor and Council of each and every municipality in Warren County through their Administrator, Melissa Pritchett, CTA; and

WHEREAS, said Administrator requires that the Mayor and Council of each municipality in the County of Warren adopt a Resolution to authorize the Assessor of the municipality and their legal counsel to file and prosecute any and all tax appeals before the Warren County Board of Taxation and the Tax Court.

NOW, THEREFORE, BE IT RESOLVED, that Craig Brotons, CTA, Assessor of the Borough of Washington, County of Warren and State of New Jersey, and MARTIN ALLEN, ESQ. and the firm of DiFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C Special Counsel for the Borough of Washington, County of Warren and State of New Jersey are hereby authorized to file, prosecute, stipulate, settle, modify, agree upon and otherwise perform the duties which are required of said Assessor and Attorney, in the process of prosecution and/or filing of said Tax Appeals, within the jurisdiction of the Warren County Board of Taxation of the Tax Court of New Jersey.

RESOLUTION 2024-21

RESOLUTION AUTHORIZING THE BOROUGH OF WASHINGTON TO PROCESS THE CANCELLATION OF ANY PROPERTY TAX REFUND, SEWER REFUND, GARBAGE REFUND OR DELINQUENCY IN THE AMOUNT OF LESS THAN \$10.00

WHEREAS, pursuant to P.L. 1987, Chapter 82 the Municipality may adopt a resolution authorizing a Municipal Employee to process, without further action on the part of the Governing Body, the cancellation of any property tax refund, sewer refund, garbage refund or delinquency of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Washington, County of Warren does hereby authorize the Tax Collector, to process the cancellation of any property tax refund, sewer refund, garbage refund or delinquency of less than \$10.00, with good reason, without further action on the part of the governing body.

BE IT FURTHER RESOLVED that this authorization will remain effective until rescinded by State law or Borough resolution. This resolution shall take effect immediately.

RESOLUTION 2024-22
RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT
FOR PROFESSIONAL SERVICES WITHOUT PUBLIC BID
FOR A PUBLIC DEFENDER

WHEREAS, the Borough of Washington in the County of Warren, State of New Jersey requires that a resolution authorizing the award of contract for Professional Services without bid, not to exceed \$17,500, be publicly advertised.

NOW THEREFORE, BE IT RESOLVED, by the Borough Committee of the Borough of Washington as follows:

Donald Farino, 103 Pleasant View Road, Hackettstown, NJ 07840 is hereby appointed as Borough Public Defender within the Municipal Court of the Borough of Washington for 2024.

BE IT FURTHER RESOLVED that the Borough Council of the Borough of Washington is hereby authorized to execute this resolution and advertise the same according to law.

RESOLUTION 2024-23
RESOLUTION TO APPOINT
TIFFANY TAGARELLI, Esquire AS MUNICIPAL SUBSTITUTE PROSECUTOR FOR THE
BOROUGH OF WASHINGTON

WHEREAS, there exists the need of a Substitute Municipal Prosecutor; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Washington, Warren County, New Jersey as follows:

That Tiffany Tagarelli Esquire, of King, Moench & Collins be appointed immediately as Substitute Municipal Prosecutor until December 31, 2024.

RESOLUTION 2024-24
RESOLUTION TO APPOINT
MATTHEW MOENCH AS MUNICIPAL PROSECUTOR FOR THE BOROUGH OF WASHINGTON

WHEREAS, the position of Municipal Prosecutor is filled by a person providing a service; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Washington, Warren County, New Jersey as follows:

That Matthew Moench be appointed as Municipal Prosecutor beginning January 1, 2024 thru December 31, 2024.

RESOLUTION 2024-25

RESOLUTION OF THE BOROUGH OF WASHINGTON, COUNTY OF WARREN, STATE OF NEW JERSEY AUTHORIZING THE BOROUGH OF WASHINGTON TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF WASHINGTON PROVIDING FOR TAX ASSESSOR CLERK SERVICES

WHEREAS, in January of 2020 the Borough of Washington (hereinafter "Borough") and the Township of Washington (hereinafter "Township") entered into a Shared Services Agreement (hereinafter "Agreement") designating the Borough as the lead agency as to provide for the services of a Clerk to the Tax Assessor; and

WHEREAS, it has been determined to benefit both municipalities to terminate the existing Interlocal Services Agreement dated January 21, 2020 and to designate the Township as the lead agency by increasing the efficiency and decreasing the costs of those services; and

WHEREAS, the Borough is desirous to enter into a new Shared Services Agreement with the Township so as to provide for the services of a Clerk to the Tax Assessor; and

WHEREAS, N.J.S.A 40A :65-1 et seq. commonly known as "The Uniform Shared Services and Consolidation Act", has been provided so as to enable municipalities and other governmental entities to enter into contracts with each other for the sharing of services; and

WHEREAS, the Township is willing to provide Tax Assessor Clerk services to the Borough; and

WHEREAS, the sharing of Tax Assessor Clerk services will benefit both the Borough and the Township by increasing the efficiency and decreasing the costs of those services; and

WHEREAS, the parties have agreed that the Township will provide Tax Assessor Clerk services to the Borough in accordance with the Uniformed Shared Services and Consolidation Act, N.J.S.A, 40A:65-1 et seq. and terms and conditions of this agreement; and

WHEREAS, the Borough has approved this Agreement pursuant to RESOLUTION 2024-25 the Township has approved this Agreement pursuant to RESOLUTION_____.

NOW THEREFORE BE IT RESOLVED, that the foregoing recitals incorporated herein by reference and in consideration of the mutual covenants contained herein, the parties hereto, intending to be legally bound, hereby agree.

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Washington, County of Warren and State of New Jersey that the Agreement detailed herein is approved and that the Mayor is hereby authorized to execute, on behalf of the Township of Washington, the aforesaid Shared Services Agreement,

Laurie A. Courter, RMC
Borough Clerk

X. INTERLOCAL SERVICE AGREEMENT

THIS INTERLOCAL SERVICES AGREEMENT made this _____ day of 2022 by and between THE TOWNSHIP OF WASHINGTON ("the Township"), a municipal corporation in the County of Warren, State of New Jersey with offices at 21 1 Route 31 North, Washington, New Jersey 07882 and the BOROUGH OF WASHINGTON ("the Borough"), a municipal corporation in the County of Warren, State of New Jersey with offices at 100 Belvidere Avenue, Washington, New Jersey, 07882.

WITNESSETH•

XI.1. SELECTION

The Township shall be designated as the lead agency and as such undertake and bear the costs of any and all actions associated with the search and selection process of a Clerk to the Tax Assessor. The Borough Manager of the Borough of Washington or his designee shall be permitted to participate in and make recommendations regarding the search process. Upon selecting a prospective candidate for hire the Borough Counsel shall have the opportunity to interview the candidate and provide feedback to the Township Committee.

XII. 2. SERVICES

The Township agrees to permit their Clerk to the Tax Assessor to serve as the Borough's Clerk to the Tax Assessor to provide Tax Assessor Clerk services to the Borough hereunder as follows:

- a) To provide Tax Assessor Clerk Services and project matters as requested by the Borough Tax Assessor every Tuesday for one half of the business day within the Borough of Washington municipal offices, and for the remainder of the of the business day with the Township of Washington municipal offices. The date(s) and time(s) may be changed by mutual agreement of the parties.

XIII. 2. TERM

The term of this agreement shall commence as of the first day of January 1, 2024 and shall continue for a term of five (5) years until December 31, 2028, unless terminated sooner pursuant to Section 7 below. The parties may agree in writing to renew this Agreement at the expiration of its initial term for an additional five (5) years. The terms of the Agreement may be renegotiated for the renewal term. Notice of intent to renew must be provided no later than eighteen months prior to the expiration of the initial term of this Agreement.

In the event this agreement expires without an agreement to renew, or a new agreement is not negotiated and agreed upon by the parties, the Township shall provide (he Borough with Tax Assessor Clerk services for an additional period of one hundred and eighty (180) days and the Borough shall pay for those services under the terms of this agreement. Payment to the Township will be based on the Township's 2024 Budget and shall likewise be pro-rated (if needed) based on the length of time services are provided to the Borough.

XIV. 3. CONSIDERATION

- d. In consideration for providing the Tax Assessor Clerk services set forth herein, the Borough shall pay to the Township as per the attached Compensation and Related Costs Budget Worksheet (hereinafter "Worksheet") document attached hereto,

- e. After 2024 and for the remainder of the agreement, the Borough in addition to the attached Worksheets for years 20240028, shall pay the Township fifty percent (50%) of any annual increase from the previous year of the attached Compensation and Related Costs Budget Worksheet from every previous year's total.
- f. The Borough agrees to reimburse 50% of the cost salaries, wages, and benefits in accordance with Chapter 78, P.L. 2011 and all applicable state law,

XV. 4. INDEMNIFICATION

The Borough shall not be liable for any negligent, reckless or intentional acts or omissions of the Township and the Township shall indemnify, defend and hold the Borough harmless from all losses, injuries or damage caused by the negligent, reckless or intentional acts or omissions of the Township or any of its respective employees or independent contractors in rendering Tax Assessor Clerk services including any allegations against the Borough arising out of the provision of Tax Assessor Clerk services. Such indemnification shall include payment of reasonable attorney's fees and costs in the defense of any claim made by a third person against the Borough incident to such neglect, reckless or intentional acts or omissions.

In the event that the validity of this Agreement is challenged by a resident or employee of the Borough, the Borough will defend the Agreement and the Township, and the Borough will share the costs of that defense evenly.

5. INSURANCE

During the term of this Agreement, the Township of Washington will keep in force at its expense, (i) public liability insurance including contractual liability, with carriers authorized to do business in New Jersey with minimum limits of \$150003000.00 on account of bodily injuries or death of one person and \$1,000,000.00 on account of bodily injuries or death of more than one person as the result of any one accident or disaster; (ii) property damage insurance for loss or damage of \$100,000.00; and (iii) automobile liability, bodily injury and property damage: combined single limit of \$1,000,000.00. The Township of Washington shall provide a Certificate of Insurance naming the Borough of Washington as additional insured.

The Township will cause the Borough to be named as an additional insured on all of the above policies on a primary, non-contributory basis.

XVI. 6. APPLICABLE LAW

Each party shall comply with all applicable laws pertaining to the provisions of Tax Assessor Clerk services including, without limitation to the Uniformed Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.

XVII. 7. TERMINATION

Either party may terminate this Agreement for any reason provided that the party seeking the termination provides at a one-year written notice in advance of the date of the termination, except that

this Agreement may not be terminated prior to two years from the date of this Agreement without a showing of good cause.

XVIII. 8. REMEDIES

In the event either party defaults in the performance of any of its obligations under this Agreement, the non-defaulting party shall be entitled to all remedies available at law or equity. The non-defaulting party shall also be entitled to receive from the defaulting party costs and expenses, including legal fees, caused by the default. Such remedies shall include, without limitation, the right to terminate this Agreement. In the event of termination by either party, the Township shall provide the Borough with Tax Assessor Clerk services for an additional period of one-hundred and eighty (180) days and the Borough shall pay for those services under the terms of this agreement. In addition, following termination of service, the non-defaulting party shall be entitled to payment equal to a three (3) month period which the parties acknowledge is the reasonable estimate of damages that would be suffered by the non-defaulting party as a result of a default.

XIX. 9. CHAIN OF COMMAND

The parties agree to work as partners in effecting the purposes of this agreement and designates the Township Administrator and the Borough Manager as its representatives for all formal communications regarding the provision of Tax Assessor Clerk services under this Agreement.

XX. 10. CHOICE OF LAW AND DISPUTE RESOLUTION

Any dispute arising under this Agreement shall be resolved in accordance with the terms below:

- k) All remedies provided elsewhere in this Agreement to resolve disputes, claims and protests shall be exhausted.
- l) Prior to litigation, the Borough and Township shall endeavor to settle disputes by mediation in accordance with the current mediation rules of the American Arbitration Association. Demand for mediation shall be filed in writing by the party requesting mediation with the other party to this Agreement and with the American Arbitration Association,
- m) Nothing herein shall be construed to prevent the Borough and Township from agreeing to utilize any other alternative dispute resolution procedure in lieu of or in addition to mediation.

Any dispute under this Agreement or related to this Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

XXI. 11. ENTIRE AGREEMENT

This Agreement represents the entire agreement between the parties and may not be supplemented, amended or revised unless in writing and signed by the parties to the original agreement.

XXII. 12. SEVERABILITY

If any part of this Agreement shall be held to be unenforceable, the remainder of this Agreement shall remain in full force and effect.

XXIII. 13. WAIVER

Failure to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement at any time shall not be deemed a waiver of such term, covenant or condition at any other time; nor shall any waiver or relinquishment of any right or power herein at any time be deemed a waiver or relinquishment of the same or any other right or power at any other time.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the date first above written,

ATTEST:

TOWNSHIP OF
WASHINGTON

Ann Kilduff, RMC

Robert Klingel, Mayor

Date: _____

Date: _____

ATTEST:

BOROUGH OF
WASHINGTON

Laurie A. Courter, RMC

Ethel M. Conry,
Mayor

Date: _____

Date: _____

COMPENSATION PAYABLE BY WASHINGTON BOROUGH FOR
SHARED CLERK TO TAX ASSESSOR

In consideration of this service, the Borough of Washington shall pay to the Township according to the payment schedule below and in accordance with the attached Shared Service Budget Analysis for years 2024-2028
QUARTERLY PAYMENTS BY WASHINGTON BOROUGH TO THE TOWNSHIP OF WASHINGTON

Payment Due Date	2024 \$8,464.33 Total	2025 \$8,760.58 Total	2026 \$9,067.20 Total	2027 \$9,384.55 Total	2028 \$9,713.01 Total
February 15 th		\$2,190.15	\$2,266.80	\$2,346.13	\$2,428.26
May 15 th		\$2,190.15	\$2,266.80	\$2,346.14	\$2,428.25
August 15 th	\$2,116.08	\$2,190.15	\$2,266.80	\$2,346.14	\$2,428.25
November 15 th	\$2,116.08	\$2,190.15	\$2,266.80	\$2,346.14	\$2,428.25

Re-Organization Agenda

Township of Washington Shared Service Budget Analysis Time Assessor Clerk
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Total Amount

2024 Compensation & Related Costs		
Base Salary 12 hours at \$21 per hour	6.200%	13,104.00
<u>Payroll Contribution</u>	1.450%	
Employers Share FICA:	3.900%	\$ 812
MEDICARE	0.027%	\$ 190
Disability/Family Leave Expense		\$ 511
Unemployment Expense		\$ 4
Sub-Total Payroll Contribution		\$ 1,517
Medical Benefits - Cost minus contribution	17.61%	
Pension		2,308
Total Annual Compensation		16,929
<u>Other Expenses:</u>		
Office Supplies		
Other Misc.		
Sub-Total Other Expenses		
Fully Loaded Cost		16,929
Washington Township Share		8,464.33
Washington Borough Share		8,464.33

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Township of Washington Shared Service Budget Analysis Time Assessor Clerk
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Total Amount

2025 Compensation & Related Costs		
Base Salary 12 hours (3.5%)	6.200%	13,562.64
<u>Payroll Contribution</u>	1.450%	
Employers Share FICA:	3.900%	\$ 841
MEDICARE	0.027%	\$ 197
Disability/Family Leave Expense		\$ 529
Unemployment Expense		\$ 4
Sub-Total Payroll Contribution		\$ 1,570
<u>Medical Benefits - Cost minus contribution</u>	17.61%	
<u>Pension</u>		2,388
Total Annual Compensation		17,521
<u>Other</u>		
<u>Expenses:</u>		
Office		
Supplies		
Other Misc.		
Sub-Total Other Expenses		17,521
Fully Loaded Cost		
Washington Township Share		8,760.58
Washington Borough Share		8,760.58

Township of Washington Shared Service Budget Analysis Time Assessor Clerk
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Total Amount

2026 Compensation & Related Costs		
Base Salary 12 hours (3.50%)	6.200%	14,037.33
<u>Payroll Contribution</u>	1.450%	\$ 870
Employers Share FICA:	3.900%	\$ 204
MEDICARE	0.027%	\$ 547
Disability/Family Leave Expense		\$ 4
Unemployment Expense		<u>\$ 1,625</u>
Sub-Total Payroll Contribution	17.61%	
<u>Medical Benefits - Cost minus contribution</u>		2,472
<u>Pension</u>		18,134
Total Annual Compensation		
<u>Other</u>		
<u>Expenses:</u>		
Office		
Supplies		
Other Misc.		
Sub-Total Other Expenses		18,134
Fully Loaded Cost		
Washington Township Share		9,067.20
Washington Borough Share		9,067.20

Township of Washington
Shared Service Budget Analysis Time Assessor Clerk

Total Amount

2027 Compensation & Related Costs		
Base Salary 12 hours (3.50%)	6.200%	14,528.64
<u>Payroll Contribution</u>	1.450%	\$ 901
Employers Share FICA:	3.900%	\$ 211
MEDICARE	0.027%	\$ 567
Disability/Family Leave Expense		\$ 4
Unemployment Expense		<u>\$ 1,682</u>
Sub-Total Payroll Contribution	17.61%	
Medical Benefits - Cost minus contribution		2,558
Pension		18,769
Total Annual Compensation		
Other Expenses:		
Office Supplies		
Other Misc.		
Sub-Total Other Expenses		18,769
Fully Loaded Cost		
Washington Township Share		9,384.55
Washington Borough Share		9,384.55

Township of Washington Shared Service Budget Analysis Time Assessor Clerk
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Total Amount

2028 Compensation & Related Costs		
Base Salary 12 hours (3.50%)	6.200%	15,037.14
Payroll Contribution	1.450%	\$ 932
Employers Share FICA:	3.900%	\$ 218
MEDICARE	0.027%	\$ 586
Disability/Family Leave Expense		\$ 4
Unemployment Expense		\$ 1,741
Sub-Total Payroll Contribution	17.61%	
<u>Medical Benefits - Cost minus contribution</u>		2,648
<u>Pension</u>		19,426
Total Annual Compensation		
<u>Other Expenses:</u>		
Office Supplies		
Other Misc.		
Sub-Total Other Expenses		
Fully Loaded Cost		19,426
Washington Township Share		9,713.01
Washington Borough Share		9,713.01

RESOLUTION 2024-26

**RESOLUTION TO APPOINT
CHARLES CARRO AS MUNICIPAL COURT JUDGE FOR THE BOROUGH OF
WASHINGTON**

WHEREAS, the position of Municipal Court Judge is filled by a person providing a service; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Washington, Warren County, New Jersey as follows:

That Charles Carro be appointed Municipal Court Judge beginning January 1, 2024 thru December 31, 2026.